

**PITTSFIELD CHARTER TOWNSHIP
PARK COMMISSION MINUTES
REGULAR MEETING
March 4, 2008
7:00 pm**

MEMBERS PRESENT: P. Stanton-Kawalec, K. Zera, R. Powell, K. Brooke, D. Luckey
MEMBERS ABSENT:
OTHERS: D. Cooperrider, H. Patel

1.0 CALL MEETING TO ORDER

Meeting was called to order at 7:08pm.

2.0 ROLL CALL

A quorum was present.

3.0 OPEN MEETINGS ACT / PUBLIC COMMENT I

An attendance sheet was passed in accordance with the open meetings act.

4.0 APPROVAL OF AGENDA

A motion was made by Commissioner Stanton-Kawalec to accept the agenda, Commissioner Brooke seconded the motion. Motion Passed.

5.0 APPROVAL OF MINUTES

5.1 JANUARY 2008

A motion was made by Commissioner Brooke to approve the January 5th minutes. Chair Zera seconded the motion. Motion Passed.

5.2 FEBRUARY 2008

A motion was made by Commissioner Stanton-Kawalec to approve the February 5th minutes. Commissioner Brooke seconded the motion. Motion Passed.

6.0 OLD BUSINESS

6.1 HICKORY WOODS – RFP

Moved to conference room, Commissioners discuss the 12 RFP that were submitted. It was decided to interview five Companies; Beckett & Reader Inc., Fitzgerald Henne Associates, Fleis & Vandenbrink Inc., Landscape Architects & Planners, Inc., and Rowe Engineering Inc.
See copy attached

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7.0 NEW BUSINESS

None

8.0 REPORTS

8.1 CHAIR'S REPORT

None

8.2 DIRECTOR'S REPORT

March 3rd had the softball meeting. The new brochure has 28 pages. Hiring part time instructors and maintenance for summer.

Expenditure report was handed.

9.0 PUBLIC COMMENT

None

10.0 SET NEXT MONTH'S AGENDA

Old Business:

1. Jim Haeussler will attend meeting
2. Report RFP interviews with recommendation
3. Recommendation to the Board

New Business:

11.0 ADJOURNMENT

Commissioner Brooke motioned for adjournment. Commissioner Luckey seconded the motion. Motion passed. Meeting was adjourned at 9:12pm.

RESPECTFULLY SUBMITTED,

**Hyacinthe Patel, Parks and Recreation Recording Secretary
P. Stanton-Kawalec, Secretary, Parks Commission**