

## STORM WATER DISCHARGE PERMIT APPLICATION

PLEASE TYPE OR PRINT

**NOIs for either new coverage or reissuance of a previous authorization under General Permit No. MIG610000 or MIG619000 shall include all of the following requested information.** [Any applicant who has coverage under another MS4 general permit such as the Watershed Based General Permit (MIG610000 or MIG619000), under which a watershed plan was already developed and submitted to the Department as a permit requirement, and wishes to seek coverage under this general permit instead, shall submit an approvable storm water management program plan in accordance with Part I.B. of General Permit No. MIS040000 to the Department as part of this NOI, or in accordance with another schedule established by the Department.]

1. APPLICANT NAME AND MAILING ADDRESS:

Current COC Number (if applicable)

Pittsfield Charter Township

Additional Applicant Name Information

Clerk's Office

Street Address or P.O. Box

e-mail

6201 W. Michigan Ave.

clerk@pittsfieldtwp.org

City or Village

State

ZIP Code

Ann Arbor (Post Office)

MI

48108

Telephone (with area code)

Fax Number (with area code)

734/944-1637

734/944-8024

2. CONTACTS

 Application Contact Storm Water Program Manager Storm Water Billing

First Name

Jan

Last Name

BenDor

Title

Deputy Clerk

Business

Pittsfield Charter Township

Address 1

6201 W. Michigan Ave.

Address 2

City

Ann Arbor

State

MI

Zip Code

48108

Telephone (with area code)

734/944-1637

FAX (with area code)

734/944-8024

e-mail clerk@

pittsfieldtwp.org

 Application Contact Storm Water Program Manager Storm Water Billing

First Name

SAME AS ABOVE

Last Name

Title

Business

Address 1

Address 2

City

State

Zip Code

Telephone (with area code)

FAX (with area code)

e-mail

 Application Contact Storm Water Program Manager Storm Water Billing

First Name

Accounting Department

Last Name

Title

Business

Pittsfield Charter Township

Address 1

6201 W. Michigan Ave.

Address 2

City

Ann Arbor

State

MI

Zip Code

48108

Telephone (with area code)

734/944-8006

FAX (with area code)

734/944-0161

e-mail

3. This NOI is submitted for:

 New authorization.  Reissuance of previous authorization under general permits No. MIG610000 or No. MIG619000.

4. Identify any known point source discharges of storm water. Provide the location of the discharges, including the name of the receiving water (waters of the state or other storm water drainage system operated by another public body). Provide the following information on either Table 1 or a separate spreadsheet: outfall designation for each point source, receiving water, and outfall location (street; ¼ ¼, section, town, range; and/or latitude and longitude). The Department may accept an alternate submission if it still adequately represents the known point source discharges. This requirement can be satisfied by providing a map of the separate storm water drainage system with pertinent landmarks and receiving waters indicated.

5. Provide a map indicating the urbanized areas within the applicant's political/territorial boundaries. Please include pertinent landmarks.

6. Is any part of the jurisdiction's urbanized area served by a combined sewer system?  Yes  No  
 If yes, the approximate population served by the combined portion of the sewer system is \_\_\_\_\_.

7. A primary jurisdiction (city, village, or township) shall submit:  
 a) the name and general description of each nested jurisdictional area or drainage system for which a cooperative agreement has been reached to carry out storm water discharge responsibilities; and  
 b) the name and general description of other nested jurisdictional areas or drainage systems within their political or territorial boundaries for which they have information that indicates a separate storm water drainage system permit may be required.  
 Additionally, the primary jurisdiction may submit documentation of its efforts to notify the nested jurisdictions that they need to either get their own permits or work cooperatively under one permit. The primary jurisdiction shall be responsible for assuring compliance with this general permit for those nested jurisdictions with which they have entered into an agreement and listed as part of the NOI for this permit.

8. **CERTIFICATION**  
 Rule 323.2114(1-4) of the Part 21 Rules of Michigan Act 451, Public Act of 1994, Part 31, as amended, requires that this NOI be signed by either a principal executive officer, the mayor, village president, city or village manager or other duly authorized employee.

*"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for having knowledge of violations."*

Print Name: Jame R. Walter Title: Township Supervisor

Representing: Pittsfield Charter Township

Signature: \_\_\_\_\_ Date: March 6, 2003

Please submit **two copies** of this completed NOI and attachments to your District Office (see District Office addresses on Appendix B). If you need assistance in completing this NOI contact your District Office.

**Do not submit Appendix A, with the NOI.** Appendix A shall be submitted with the mid-year progress report by the date specified in the certificate of coverage issued for General Permit No. MIS040000.

**Pittsfield Charter Township**  
**Attachment to NOI for Storm Water Discharge Permit Application, March 6, 2003**

**4) Point Source Discharges**

As a township government, Pittsfield Charter Township does not own outfalls to the waters of the state. Drains covered by the County Drain Commissioner are mapped, with arrows. Attached is a list of EPA discharge permit holders in the Township, as stated on the DEQ web site.

**5) Phase II Urban Areas**

The urban areas shown in blue on the map are copied from the map that was given to the Washtenaw County Planning Department for Phase II.

**7) (a) Covered Nested Jurisdiction**

The only covered nested jurisdiction in Pittsfield Township is the Ann Arbor Airport on Airport Dr. near Ellsworth and State St., which is fully subject to Township Planning and Zoning Authority. The Airport management staff have indicated complete willingness to cooperate on Phase II programs, and have committed to sending a representative to participate on a Phase II Community Advisory Committee.

**7) (b) Non-Covered Nested Jurisdictions**

Three locations highlighted in red on the map indicate those nested jurisdictions over which the Township has no Zoning and Planning authority. These jurisdictions, which will not be covered under the Township's permit, are:

- Saline Area Schools—new High School and Elementary School Campus on Michigan Ave. between Industrial Dr. and State St.
- Washtenaw County Service Center—County Jail, Sheriff Complex, County Library, etc., at Washtenaw Ave. and Hogback Rd.
- Michigan Department of Corrections complex—Huron Valley Men's Prison, Technical Rules Violation Center, and Huron Valley Center on Bemis Rd. at Platt Rd.

The Township has begun joint program planning in cooperation with the Washtenaw County Drain Commissioner's Office, through their Phase II Intergovernmental Coordination Committee. This collaboration will be especially important in conducting dye testing and other illicit discharge identification activities in partnership with County Government.

**7) (c) Private Drains**

The four areas differentiated in turquoise under this legend are the Lake Forest Homes, Coachville, Saline Meadows, and Arbor Meadows. Coachville, Saline Meadows and Arbor Meadows are Manufactured Home Parks. Lake Forest Homes is a Planned Unit Development that has the responsibility for its drainage system written into its master deed restrictions.

At this time the Township is not aware of any orphan drains within its boundaries.

Michigan Department of Environmental Quality- Water Division  
**STORM WATER DISCHARGE PERMIT APPLICATION**

**Appendix A**

**Summary of Permittee’s Authority -- Associated Permittee Information**  
**(To be submitted with a six month progress report – do not submit the following information with the NOI)**

The six minimum measure requirements of the general permit have been broken down into individual tasks and summarized on the table below. Place a check mark in the column to the right of each permit task that you **CANNOT** meet because of limited power or authority. Inadequate funds allocated to a storm water task does not qualify as a lack of power or authority. A full description of tasks may be found in the general permit, Part I.B.

The first annual progress report will require the permittee to identify other entities (associated permittees) that will be relied upon to comply with the permit tasks that the permittee can't perform, as identified below. In the first annual progress report, the permittee shall identify an associated permittee for every task checked. If contact information for these associated permittees is known at the time of the six-month progress report, please provide it on page 4 of Appendix A, or on a separate sheet of paper as needed. Associated permittees must be issued a COC, or have submitted an NOI or application for coverage under an MS4 permit on or before the submittal date of the annual progress report required by General Permit No. MIS040000.

Task #	PERMIT TASK DESCRIPTION	Task(s) that the permittee <b>DOES NOT HAVE</b> power or authority to perform (check as appropriate)
	<b>Pittsfield Charter Township    6201 W. Michigan Ave.    Ann Arbor MI 48108</b>	If information is available for an associated permittee with power or authority to perform this task, enter it on page 4 along with the task number.
<b>Example Permit Tasks</b>		
1 eg1	Label all drain inlets (example task only)	✓ (see page 4)
1 eg2	Sponsor an annual MS4 awareness day (example task only)	✓ (see page 4)
<b>Public Education Program Tasks</b>		
1A	educate the public about the hazards associated with illicit discharges	
1B	educate the public to encourage reporting of illicit discharges	
1C	establish a public hotline for reporting illicit discharges	↓ (see page 4)
1D	educate residents about the waterbody where their storm water goes	
1E	educate the public about waste collection and recycling sites	
1F	educate the public about appropriate use and handling of pesticides, herbicides, and fertilizers	
1G	educate the public about residential and non-commercial car washing	
1H	educate the public about proper septic system maintenance	
1I	educate the public on management of riparian lands to protect water quality	
1J	educate the public about their responsibility and stewardship in their watershed	
1K	educate the public about the water quality impacts from residential de-icer use	
1L	educate the public the beneficial uses of native vegetation as an alternative to turfgrass	
1M	educate local commercial, industrial, and educational facilities about good housekeeping	
1N	educate commercial food service business owners regarding grease and litter control	
1O	develop and implement public education plans for all of the above (1A through 1N)	
1P	check here if there are other public education tasks required by the permit that you cannot perform (describe those tasks on a separate sheet of paper)	
<b>Public Involvement and Participation Tasks</b>		
2A	public notice of the storm water management plan	
2B	participate in a citizen advisory committee	
2C	work together with stream or watershed groups	
2D	all of the above (2A through 2C)	

<b>Illicit Discharge Elimination Program (IDEP) Tasks</b>		No Authority
3A	develop a map of the MS4	↓ (see page 4)
3B	find illicit connections in the mapped MS4	↓ (see page 4)
3C	eliminate illicit connections inside MS4 rights of way	
3D	eliminate illicit connections in the mapped MS4	
3E	minimize illicit discharges inside MS4 rights of way	
3F	minimize illicit discharges in the mapped MS4	
3G	conduct dry weather point source screening for the mapped MS4	↓ (see page 4)
3H	limit seepage from public sanitary systems	
3I	limit seepage from on-site sewage disposal systems (e.g., septic systems)	↓ (see page 4)
3J	legally regulate pollutant contribution to the MS4	↓ (see page 4)
3K	legally prohibit illicit connections and illicit discharges to the MS4	↓ (see page 4)
3L	require compliance with ordinances, permits, etc	
3M	conduct inspection of possible illicit sources	↓ (see page 4)
3N	conduct surveillance of possible illicit sources	↓ (see page 4)
3O	conduct monitoring of possible illicit sources	↓ (see page 4)
3P	all of the above (3A through 3O)	
3Q	check here if there are other IDEP tasks required by the permit that you cannot perform (describe those tasks on a separate sheet of paper)	
<b>Post Construction Storm Water Management Tasks</b>		
4A	require controls for certain developments (describe developments for which controls can't be required)	↓ (see page 4)
4B	ensure post construction controls to minimize water quality impacts	↓ (see page 4)
4C	address post construction flow impacts	↓ (see page 4)
4D	develop a comprehensive storm water management plan	
4E	implement a comprehensive storm water management plan	
4F	develop and implement ordinances or other regulatory mechanisms for development sites	
4G	require post-construction BMPs by ordinance or other regulatory means	
4H	require adequate long-term O & M of BMPs by ordinance or other regulatory means	
4I	require post-construction erosion and sedimentation control by ordinance or other regulatory means	
4J	regulate the flow rate into the MS4 from development sites by ordinance or other regulatory means	↓ (see page 4)
4K	review site development plans for adequate BMPs	
4L	review commercial site development plans for inlet isolation from polluting sources	
4M	all of the above (4A through 4L)	
4N	check here if there are other post-construction tasks required by the permit that you cannot perform (describe those tasks on a separate sheet of paper)	
<b>Construction Storm Water Runoff Control Tasks</b>		
5A	prohibit discharges to the MS4 that are not in compliance with the construction Permit By Rule	
5B	notify the soil erosion agent and the department of construction deposits into the MS4	
5C	review all preliminary construction site plans to assure space is allotted for BMPs	
5D	review some preliminary construction site plans to assure space is allotted for BMPs	
5E	receive and respond to complaints about construction site storm water runoff to the MS4	
5F	all of the above (5A through 5E)	
5G	check here if there are other construction storm water runoff tasks required by the permit that you cannot perform (describe those tasks on a separate sheet of paper)	
<b>Pollution Prevention/Good Housekeeping Tasks</b>		
6A	ensure that public employees properly handle wastes, recyclables, chemicals, and equipment	
6B	ensure that public employees maintain a clean work area	
6C	ensure that public employees identify and report storm water pollution sources	
6D	provide public employee guidance or operation manuals	
6E	provide public employee storm water BMP training	
6F	provide equipment for pollution prevention and good housekeeping	
6G	inspect catch basins	↓ (see page 4)
6H	maintain catch basins	↓ (see page 4)

	Pittsfield Charter Township, 6201 W. Michigan Ave., Ann Arbor MI 48108	
	<b>Pollution Prevention/Good Housekeeping Tasks, Cont.</b>	No Authority
6I	inspect vegetative BMPs	
6J	maintain vegetative BMPs	
6K	inspect structural BMPs	
6L	maintain structural BMPs	
6M	add or enhance structural controls as needed to reduce storm water runoff pollution	
6N	add or enhance cleaning schedules as needed to reduce storm water runoff pollution	
6O	properly dispose of operation and maintenance wastes to prevent violation of water quality standards	
6P	provide road construct/maintenance controls	↓ (see page 4)
6Q	provide highway construct and maintenance controls	↓ (see page 4)
6R	provide parking lot construct and maintenance controls	
6S	clean streets	↓ (see page 4)
6T	keep salt and sand (de-icing materials) out of receiving streams to the maximum extent practicable	↓ (see page 4)
6U	provide good housekeeping at sand and salt storage facilities	
6V	provide good housekeeping for fleet maintenance facilities	
6W	maintain vehicles and equipment to prevent storm water runoff pollution	
6X	label newly built outfall structures	↓ (see page 4)
6Y	construct new flood controls with water quality controls	↓ (see page 4)
6Z	examine and retrofit existing flood controls for water quality control	↓ (see page 4)
6AA	assure proper storage of lawn chemicals	
6BB	assure proper handling of lawn chemicals	
6CC	assure proper use of lawn chemicals	
6DD	provide public employee training to assure proper storage, handling and use of lawn chemicals	
6EE	provide a turf management program for public lands to control storm water runoff pollution	
6FF	provide soil testing on public lands where fertilizer is used	
6GG	all of the above (6A through 6FF)	
6HH	check here if there are other pollution prevention or good housekeeping tasks in the permit that you cannot perform for municipal operations (describe those tasks on a separate sheet of paper)	

**Pittsfield Charter Township 6201 W. Michigan Ave. Ann Arbor MI 48108**

Identify each associated permittee along with the appropriate task number(s) from Appendix A as shown in the following example:

<b>EXAMPLE ASSOCIATED PERMITTEE INFORMATION</b>		
Associated Permittee Name/Information <i>Ms. Flo Cleanly, c/o County Road Commission</i>		List the task number(s) checked for this associated permittee on Appendix A.  <i>1 eg1, 1 eg2</i>
Street Address or P.O. Box <i>River Road</i>		e-mail <i>flocleanly@coroad.gov</i>
City or Village <i>County Seat City</i>	State <i>Michigan</i>	ZIP Code <i>55555</i>
Telephone (with area code) <i>1-800-555-555</i>	Fax Number (with area code) <i>N/A</i>	

Associated Permittee Name/Information (Permittee for Washtenaw County Government) <i>Washtenaw County Drain Commissioner—Michelle Bononi</i>		List the task numbers checked for this associated permittee on Appendix A. <i>1C, 3A, 3B, 3G, 3I, 3J, 3K, 3M, 3N, 3O, 4A, 4B, 4C, 4J, 6X, 6Y, 6Z</i>
Street Address or P.O. Box <i>POB 8645</i>		e-mail <i>drains@ewashtenaw.org</i>
City or Village <i>Ann Arbor</i>	State <i>MI</i>	ZIP Code <i>48103</i>
Telephone (with area code) <i>734/994-2525</i>	Fax Number (with area code) <i>734/994-2459</i>	

Associated Permittee Name/Information <i>Washtenaw County Board of Road Commissioners—Ken Reiter</i>		List the task numbers checked for this associated permittee on Appendix A. <i>6G, 6H, 6P, 6Q, 6S, 6T,</i>
Street Address or P.O. Box <i>555 N. Zeeb Rd.</i>		e-mail <i>reiterk@wccroads.org</i>
City or Village <i>Ann Arbor</i>	State <i>MI</i>	ZIP Code <i>48103</i>
Telephone (with area code) <i>734/761-1500</i>	Fax Number (with area code) <i>734/761-3239</i>	

Associated Permittee Name/Information		List the task numbers checked for this associated permittee on Appendix A.
Street Address or P.O. Box		e-mail
City or Village	State	ZIP Code
Telephone (with area code)	Fax Number (with area code)	

Associated Permittee Name/Information		List the task numbers checked for this associated permittee on Appendix A.
Street Address or P.O. Box		e-mail
City or Village	State	ZIP Code
Telephone (with area code)	Fax Number (with area code)	