

**Minutes of a Regular Meeting
Pittsfield Charter Township Board of Trustees, May 27, 2008
E.A. Jackson Morris Hall, The Robert A. Lillie Service Center
6201 W. Michigan Avenue, Ann Arbor, Michigan 48108**

Members Present: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter
Members Absent: None.
Others Present: Yolanda Holmes (Recording Clerk), Tom Dodd, Mary Ellen Wall.

1.0 Call Meeting to Order

Supervisor Walter called the meeting to order at 7:30 p.m. A quorum was present.

2.0 Pledge of Allegiance led by Supervisor Walter.

3.0 Roll Call – all members present.

4.0 Public Comment I

Supervisor Walter added item 15.5 to the agenda.

5.0 Public Hearings/Presentations

5.1 Annual Report of the Pittsfield Township Historical Commission.

Presented by Tom Dodd and Ina Hanel-Gerdenich

6.0 Approval of Minutes

6.1 Request to Approve Minutes of the Regular Meeting held on May 13, 2008.

Motion by Trustee Burhop, supported by Trustee Brostrom, to approve minutes of the regular meeting held on May 13, 2008.

MOTION CARRIED.

7.0 Consent Agenda

8.0 Items from the Treasurer

9.0 Items from the Clerk

9.1 Approve Payment of Payables, checks #62675 through #62872, in the amount of \$699,426.45.

Motion by Trustee Conner, supported by Trustee Urda-Thompson, to approve payment of payables, checks #62675 through #62872, in the amount of \$699,426.45.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

9.2 Resolution #08-21 to establish the Pines of Cloverlane Clubhouse located at 4834 Sandstone Pass, as the new polling location for Precinct 10.

Motion by Trustee Conner, supported by Trustee Brostrom, to approve resolution #08-21 to establish the Pines of Cloverlane Clubhouse located at 4834 Sandstone Pass, as the new polling location for Precinct 10. (See attachment #1.)

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

9.3 Authorize pay increase for Ms. Lessie Brown, Casual Employee in the Clerk's Office, from \$10.00 per hour to \$11.00 per hour, for up to 20 hours per week, effective June 8, 2008.

Motion by Treasurer Lirones, supported by Trustee Urda-Thompson, to authorize pay increase for Ms. Lessie Brown, casual employee in the Clerk's Office, from \$10.00 per hour to \$11.00 per hour, for up to 20 hours per week, effective June 8, 2008.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

10.0 Items from the Supervisor/Assessor

11.0 Items from the Office of Public Safety

11.1 Approve repairs to Engine 2, a 1998 Pierce Pumper, to be completed by R&R Fire Truck Repair, to include rear brakes and steering cylinder at a cost not to exceed \$5,973.12, and charge to the Vehicle Maintenance account #336-863.

Motion by Treasurer Lirones, supported by Trustee Urda-Thompson, to approve repairs to Engine 2, a 1998 Pierce Pumper, to be completed by R&R Fire Truck Repair, to include rear brakes and steering cylinder at a cost not to exceed \$5,973.13 and charge to the Vehicle Maintenance account #336-863.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

11.2 Approve repairs to Engine 1, a 2002 Pierce Lance Pumper, to be completed by R&R Truck Repair Inc., at a cost not to exceed \$1,339.72, and charge to Vehicle Maintenance account #336-863.

Motion by Treasurer Lirones, supported by Trustee Burhop, to approve repairs to Engine 1, a 2002 Pierce Lance Pumper, to be completed by R&R Truck Repair Inc., at a cost not to exceed \$1,339.72 and charge to Vehicle Maintenance account #336-863.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

11.3 Approval for Fire Fighter Fit Testing-Self contained Breathing Apparatus (SCUBA), with fit test to be performed by Bio Care Company at a cost not to exceed \$4,830.00 and charged to account #336-955.

Motion by Treasurer Lirones, supported by Trustee Burhop, to approve Fire Fighter Fit Testing-Self contained Breathing Apparatus (SCUBA), with fit test to be performed by Bio Care Company at a cost not to exceed \$4,830.00 and charge to account #336-955.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

11.4 Approve an annual maintenance agreement for E-911 equipment at the Department of Public Safety through AT&T at a cost of \$6,118.44 and charge to the 911 Service Fund Maintenance account #261-864.

Motion by Trustee Conner, supported Trustee Urda-Thompson, to approve an annual maintenance agreement for E-911 equipment at the Department of Public Safety through AT&T at a cost of \$6,118.44 and charge to the 911 Service Fund Maintenance account #261-864.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

11.5 Receive the Fire Department Incident Summary and Activity Report for the month of April 2008.

Motion by Trustee Burhop, supported by Treasurer Lirones, to receive the Fire Department Incident Summary and Activity report for the month of April 2008.

MOTION CARRIED.

11.6 Request reimbursement for Survey of American Government and Technical Writing (100% requested) for courses taken from January 12, 2008 to April 25, 2008 at a total cost of \$600.00 for Firefighter Rieben.

Motion by Treasurer Lirones, supported by Trustee Burhop, to approve reimbursement for Survey of American Government and Technical Writing (100% requested) for courses taken from January 12, 2008 to April 25, 2008 at a total cost of \$600.00 for Firefighter Rieben.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

12.0 Items from the Department of Building Safety/Planning and Zoning/Utilities

13.0 Items from the Parks & Recreation Department

13.1 Approve a new Lawn cutting/trimming contract and lawn repair service with Liberty Lawn Service for the new soccer fields on Platt Rd. at a cost not to exceed \$675.00 per week and \$400.00 to repair field #2, and charge to account #751-933.

Motion by Treasurer Lirones, supported by Trustee Brostrom, to approve a new Lawn cutting/trimming contract and lawn repair service with Liberty Lawn Service for the new soccer fields on Platt Rd. at a cost not to exceed \$675.00 per week and \$400.00 to repair field #2 and charge to account #751-933.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

14.0 Unfinished Business

15.0 New Business

15.1 Receive the Historic Resource Survey prepared by Ina Hanel-Gerdenich.

Motion by Treasurer Lirones, supported by Trustee Urda-Thompson, to receive the Historic Resource Survey prepared by Ina Hanel-Gerdenich.

MOTION CARRIED.

15.2 Resolution for Charitable Gaming Licenses for Hands Across the Water adoption agency.

Motion by Trustee Burhop, supported by Treasurer Lirones, to approve resolution for Charitable Gaming Licenses for Hands Across the Water adoption agency.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

15.3 Consideration of B-Hotel Liquor License Application for Comfort Inn and Business Center located at 2455 Carpenter Road, Ann Arbor, MI 48108.

Motion by Clerk Meyer, supported by Trustee Brostrom to refer the liquor license application for Comfort Inn and Business Center located at 2455 Carpenter Road, Ann Arbor, MI 48108, to the Pittsfield Liquor License Committee and postpone consideration.

MOTION CARRIED.

15.4 Resolution #08-22 to approve the transfer of a Metro Act Permit from Centurytel to Zayo Bandwith Tri-State, LLC and to authorize the Supervisor to execute the permit.

Motion by Treasurer Lirones, supported by Trustee Brostrom, to approve resolution #08-22 to approve the transfer of a Metro Act Permit from Centurytel to Zayo Bandwith Tri-State, LLC and to authorize the Supervisor and Clerk to execute the permit. (See attachment #3).

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

15.5 Resolution of Support of George Dong's eligibility for the Robert R. Robinson Memorial Scholarship.

Motion by Trustee Conner, supported by Trustee Brostrom, to approve resolution of support of George Dong's eligibility for the Robert R. Robinson Memorial Scholarship. (See attachment #4).

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

16.0 Public Comment II-none.

17.0 Adjournment by Supervisor Walter at 8:48 p.m.

Yolanda Holmes, Department Assistant
Recording Clerk
Pittsfield Charter Township

Feliziana Meyer, Clerk
Pittsfield Charter Township

James R. Walter, Supervisor
Pittsfield Charter Township

MINUTES APPROVED AS PRESENTED AT THE PITTSFIELD CHARTER TOWNSHIP
BOARD OF TRUSTEES MEETING HELD JUNE 10, 2008.

**PITTSFIELD CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
RES #08-21**

**RESOLUTION TO ESTABLISH THE PINES OF CLOVERLANE CLUBHOUSE AS
THE POLLING PLACE FOR PITTSFIELD PRECINCT 10**

MAY 27, 2008

Minutes of a Regular Meeting of the Township Board of Pittsfield Charter Township, Washtenaw County, Michigan, held at the Township Administration Building located at 6201 W. Michigan Avenue, in said Township, on the 27th day of May, 2008, at 7:30 p.m.

Members Present: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter
Members Absent: None

The following preamble and resolution were offered by Member Conner and supported by Member Brostrom.

WHEREAS, the Manager of Hunt Club Apartments has notified the Clerk that Pittsfield can no longer use the Hunt Club Clubhouse for a voting location for Precinct 10; and

WHEREAS, MCL 168.662 (4), requires that the Pittsfield Board of Trustees must designate a new polling location at least 60 days before the next election (August 5, 2008); and

WHEREAS, The Pines of Cloverlane management has agreed to the use of the Clubhouse as a polling location for Precinct 10; and

WHEREAS, The Pines of Cloverlane Clubhouse is located within Precinct 10 and meets the requirements for use as a polling location; and

NOW THEREFORE BE IT RESOLVED, that the Pittsfield Charter Township Board of Trustees designates The Pines of Cloverlane Clubhouse, located at 4834 Sandstone Pass, as the new polling location for Precinct 10.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter

NAYS: None

ABSENT: None

ABSTAIN: None

RESOLUTION DECLARED ADOPTED.

Feliziana Meyer, Clerk
Pittsfield Charter Township

DATED: May 27, 2008

PITTSFIELD CHARTER TOWNSHIP
Board of Trustees Meeting
Held May 27, 2008
ATTACHMENT #1

CERTIFICATE

I, Feliziana Meyer hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Pittsfield Charter Township, County of Washtenaw, State of Michigan, at a Regular Meeting held on May 27, 2008, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Feliziana Meyer, Clerk
Pittsfield Charter Township

DATED: May 27, 2008



Charitable Gaming Division
c/o Accounting
Box 30023, Lansing, MI 48909
OVERNIGHT DELIVERY:
101 E. Hillsdale, Lansing, MI 48933
(517) 335-5780
www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES
(Required by MCL.432.103(9))

At a Regular meeting of the Pittsfield Charter Township Board
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by Supervisor James Walter on May 27, 2008 at 7:30 p.m. the
DATE TIME

following resolution was offered:

Moved by Trustee Burhop and supported by Treasurer Lirones

that the request from Hands Across the Water of Pittsfield Charter Township,
NAME OF ORGANIZATION CITY

county of Washtenaw, asking that they be recognized as a nonprofit
COUNTY NAME

organization operating in the community for the purpose of obtaining charitable gaming

licenses, be considered for Approval.
APPROVAL/DISAPPROVAL

APPROVAL

DISAPPROVAL

Yeas: 7

Yeas: 0

Nays: 0

Nays: 0

Absent: 0

Absent: 0

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the Pittsfield Charter Township Board at a Regular
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on May 27, 2008.
DATE

SIGNED: _____

Feliziana Meyer
Pittsfield Charter Township Clerk
6201 W. Michigan Avenue
Ann Arbor, MI 48108

**PITTSFIELD CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
RES #08-22**

**RESOLUTION TO APPROVE THE TRANSFER OF A METRO ACT PERMIT
FROM CENTURYTEL TO ZAYO BANDWIDTH TRI-STATE, LLC AND TO
AUTHORIZE THE SUPERVISOR AND CLERK TO EXECUTE THE PERMIT**

MAY 27, 2008

Minutes of a Regular Meeting of the Township Board of Pittsfield Charter Township, Washtenaw County, Michigan, held at the Township Administration Building located at 6201 W. Michigan Avenue, in said Township, on the 27th day of May, 2008, at 7:30 p.m.

Members Present: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter
Members Absent: None

The following preamble and resolution were offered by Member Lirones and supported by Member Brostrom.

WHEREAS, CenturyTel Acquisition LLC applied to Pittsfield Charter Township to transfer a Telecommunications Right-of-Way Permit pursuant to Metropolitan Extension Telecommunications Right-of-Way Oversight Act, Act No. 48 of the Public Acts of 2002, as amended (METRO Act) to Zayo Bandwidth Tri-State, LLC; and

WHEREAS, the Permit may be transferred with prior approval of the Municipality; and

THEREFORE BE IT RESOLVED, by the Pittsfield Charter Township Board of Trustees that the transfer of the permit is approved in the form on file with the Township Clerk as prepared by the Township's Attorney and the Township Supervisor and Township Clerk are authorized to execute the permit.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter

NAYS: None

ABSENT: None

ABSTAIN: None

RESOLUTION DECLARED ADOPTED.

Feliziana Meyer, Clerk

Pittsfield Charter Township

DATED: May 27, 2008

PITTSFIELD CHARTER TOWNSHIP
Board of Trustees Meeting
Held May 27, 2008
ATTACHMENT #3

CERTIFICATE

I, Feliziana Meyer hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Pittsfield Charter Township, County of Washtenaw, State of Michigan, at a Regular Meeting held on May 27, 2008, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Feliziana Meyer, Clerk
Pittsfield Charter Township

DATED: May 27, 2008

**PITTSFIELD CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION OF SUPPORT FOR GEORGE DONG'S ELIGIBILITY FOR THE
ROBERT R. ROBINSON MEMORIAL SCHOLARSHIP**

MAY 27, 2008

Minutes of a Regular Meeting of the Township Board of Pittsfield Charter Township, Washtenaw County, Michigan, held at the Township Administration Building located at 6201 W. Michigan Avenue, in said Township, on the 27th day of May, 2008, at 7:30 p.m.

Members Present: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter
Members Absent: None

The following preamble and resolution were offered by Member Conner and supported by Member Brostrom.

WHEREAS, George Dong is a resident of Pittsfield Township; and

WHEREAS, George Dong has demonstrated academic achievement, community involvement and commitment to a career in local government administration; and

WHEREAS, George Dong is in need of financial support to complete his education; and

NOW THEREFORE BE IT RESOLVED, that Pittsfield Charter Township nominates and supports George Dong as a candidate for the Robert R. Robinson Memorial Scholarship.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter
NAYS: None
ABSENT: None
ABSTAIN: None

RESOLUTION DECLARED ADOPTED.

Feliziana Meyer, Clerk
Pittsfield Charter Township

DATED: May 27, 2008

PITTSFIELD CHARTER TOWNSHIP
Board of Trustees Meeting
Held May 27, 2008
ATTACHMENT #4

CERTIFICATE

I, Feliziana Meyer hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Pittsfield Charter Township, County of Washtenaw, State of Michigan, at a Regular Meeting held on May 27, 2008, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Feliziana Meyer, Clerk
Pittsfield Charter Township

DATED: May 27, 2008