

APPROVED

**Minutes of a Regular Meeting
Pittsfield Charter Township Board of Trustees, August 28, 2007
E.A. Jackson Morris Hall, The Robert A. Lillie Service Center
6201 W. Michigan Avenue, Ann Arbor, Michigan 48108**

Members Present: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter
Members Absent: None.
Others Present: Yolanda Dawson (Recording Clerk), Mike Luptowski, Ron Motsinger, Kristin Orłowski, Larry Osterling, Tim Robinson, Fred Veigel, Rosemary Wilson.

1.0 Call Meeting to Order

Supervisor Walter called the meeting to order at 7:30 p.m. A quorum was present.

2.0 Pledge of Allegiance led by Supervisor Walter.

3.0 Roll Call – all members present.

Supervisor Walter moved items 10.1, 10.2, and 15.2 to follow item 6.1.

4.0 Public Comment I

5.0 Public Hearings/Presentations

- 5.1 Presentation by Larry Osterling, Saline Area Chamber of Commerce.**
- 5.2 Public hearing to Receive Comments Regarding the Application for an Industrial Facilities Exemption Certificate for Adaptive Materials, Inc.**

Tim Robinson, Ann Arbor Spark and Matthew Hoffman from Adaptive Materials, Inc.

Motion by Trustee Brostrom, supported by Trustee Burhop to close the Public Hearing.

MOTION CARRIED.

6.0 Approval of Minutes

- 6.1 Request to Approve Minutes of the Regular Meeting held on August 14, 2007.**

Motion by Trustee Burhop, supported by Treasurer Lirones, to approve minutes of the regular meeting held on August 14, 2007.

MOTION CARRIED.

10.0 Items from the Supervisor/Assessor

- 10.1 Resolution to authorize the extension of Michael G. Luptowski's Contractual Employment Agreement.**

Motion by Treasurer Lirones, supported by Trustee Brostrom, to adopt the resolution to authorize the extension of Michael G. Luptowski's Contractual Employment Agreement.

WHEREAS, Michael G. Luptowski has served as the Utilities Director for Pittsfield Charter Township since November 3, 2003;

WHEREAS, Michael G. Luptowski has performed his duties and responsibilities as Utilities Director in an exemplary manner;

WHEREAS, the Pittsfield Charter Township Board of Trustees desires to retain the services of Michael G. Luptowski as the Township's Utilities Director and recognize his exemplary service in that position; and

WHEREAS, the Township Supervisor has negotiated the terms of an extension of Michael G. Luptowski's employment contract with Pittsfield Charter Township, and the terms of the proposed extension are acceptable to Mr. Luptowski and the Pittsfield Charter Township Board of Trustees;

NOW, THEREFORE BE IT RESOLVED THAT, the Pittsfield Charter Township Board of Trustees authorizes the extension of Michael G. Luptowski's employment contract, effective Tuesday, August 28, 2007, as set forth in the contractual employment agreement.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

10.2 Resolution #07-46: A Resolution to Require that Bidders on Certain Construction Projects for Pittsfield Charter Township Sign a Construction Unity Board (CUB) Memorandum of Understanding.

Motion by Trustee Conner, supported by Trustee Urda-Thompson, to adopt Resolution #07-46: A Resolution to Require that Bidders on Certain Construction Projects for Pittsfield Charter Township Sign a Construction Unity Board (CUB) Memorandum of Understanding. (See Attachment #1)

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

15.2 Resolution #07-47: Resolution to approve the application of Adaptive Materials, Inc. for an Industrial Facilities Exemption Certificate for a period of 10 years.

Motion by Trustee Conner, supported by Treasurer Lirones, to approve Resolution #07-47: Resolution to approve the application of Adaptive Materials, Inc. for an Industrial Facilities Exemption Certificate for a period of 10 years. (See Attachment #2)

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

7.0 Consent Agenda

8.0 Items from the Treasurer

9.0 Items from the Clerk

9.1 Approve Payment of Payables, checks # 59840 through #60015 in the amount of \$716,376.12.

Motion by Trustee Burhop, supported by Trustee Brostrom, to approve payment of payables, checks #59840 through #60015, in the amount of \$716,376.12.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

9.2 Approve Resolution #07-44 to Amend the 2007 General Fund Budget.

Motion by Trustee Conner, supported by Trustee Urda-Thompson, to approve Resolution #07-44 to Amend the 2007 General Fund Budget. (See Attachment #3)

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

9.3 Approve Wire Transfers in the Amount of \$221,014.44.

Motion by Treasurer Lirones, supported by Trustee Urda-Thompson, to approve wire transfers in the amount of \$221,014.44.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

11.0 Items from the Office of Public Safety

- 11.1 Request enrollment in BUS311 – Principles of Management for a course to be taken from August 30, 2007 to December 14, 2007 at a total cost of \$975.00 for Police Sergeant Schick.**

Motion by Trustee Conner, supported by Trustee Urda-Thompson, to approve enrollment in BUS311 – Principles of Management for a course to be taken from August 30, 2007 to December 14, 2007 at a total cost of \$975.00 for Police Sergeant Schick.

MOTION CARRIED.

- 11.2 Request approval to purchase (3) 55 gallon drums of truck wash soap for fire apparatus and police vehicles, from Continental Research Corp. at a cost of \$4,612.00, and charge to account #336-778 Building Maintenance and Supplies.**

Motion by Trustee Burhop supported by Trustee Brostrom, to approve request to purchase (3) 55 gallon drums of truck wash soap for fire apparatus and police vehicles, from Continental Research Corp. at a cost of \$4,612.00, and charge to account #336-778 Building Maintenance and Supplies.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

- 11.3 Request to approve a salary adjustment for Part-Time Investigations Bureau Secretary, Ms. Sandra Ann Trolz, and Part-Time Car Washer, Mr. In Ho Cho, to \$11.95 per hour, effective May 1, 2007 as guided by the living wage ordinance.**

Motion by Trustee Conner, supported by Trustee Burhop, to approve a salary adjustment for Part-Time Investigations Bureau Secretary Ms. Sandra Ann Trolz and Part-Time Car Washer, Mr. In Ho Cho, to \$11.95 per hour, effective May 1, 2007 as guided by the living wage ordinance.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

- 11.4 Authorize the Director of Public Safety to enter into an agreement between Pittsfield Township Department of Public Safety and Saline Area Schools to provide police and fire assistance during home football games and special events, and to invoice Saline Area Schools for the cost of personnel and equipment.**

Motion by Trustee Conner, supported by Trustee Urda-Thompson, to authorize the Director of Public Safety to enter into an agreement between Pittsfield Township Department of Public Safety and Saline Area Schools to provide police and fire assistance during home football games and special events, and to invoice Saline Area Schools for the cost of personnel and equipment.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

11.5 Receive the Fire Department Incident Summary and Activity Report for the month of July 2007.

Motion by Treasurer Lirones, supported by Trustee Burhop, to receive the Fire Department Incident Summary and Activity Report for the month of July 2007.

MOTION CARRIED.

11.6 Receive the Pittsfield Township Police Department Call Activity Statistical Report and Geographical Section Report for the month of July 2007.

Motion by Trustee Conner, supported by Trustee Urda-Thompson, to receive the Pittsfield Township Police Department Call Activity Statistical Report and Geographical Section Report for the month of July 2007.

MOTION CARRIED.

11.7 Request reimbursement for ENG226 – English Composition II (100% Requested) for a course taken from May 7, 2007 to August 1, 2007, at a total cost of \$204.00 for Fire Sergeant Sperle.

Motion by Trustee Burhop, supported by Trustee Brostrom, to approve reimbursement for ENG226 – English Composition II (100% Requested) for a course taken from May 7, 2007 to August 1, 2007, at a total cost of \$204.00 for Fire Sergeant Sperle.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

11.8 Request approval to repair brakes on Engine 11, to include pads, rotors, hardware and oil seals, to be completed by R&R Fire Truck Repair, at a cost not to exceed \$2,100.04, and charge to account #336-863, Vehicle Maintenance and Repairs.

Motion by Trustee Conner, supported by Treasurer Lirones, to approve repair of brakes on Engine 11, to include pads, rotors, hardware and oil seals, to be completed by R&R

Fire Truck Repair, at a cost not to exceed \$2,100.04, and charge to account #336-863, Vehicle Maintenance and Repairs.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

11.9 Authorize purchase and replacement of tires on Engine 1, a 2002 Pierce Lance Pumper, and Engine 2, a 1998 Pierce Pumper, at a cost not to exceed \$5,316.27, through Scott Tire Sales, and charge to account #336-863, Vehicle Maintenance and Repairs.

Motion by Trustee Conner, supported by Trustee Brostrom, to authorize purchase and replacement of tires on Engine 1, a 2002 Pierce Lance Pumper, and Engine 2, a 1998 Pierce Pumper, at a cost not to exceed \$5,316.27, through Scott Tire Sales, and charge to account #336-863, Vehicle Maintenance and Repairs.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

11.10 Approve repair of Engine 11, a 1995 Sutphen Pumper, to include the AMPS generator, springs, clamps, exhaust pipes, and worn transmission cable, at a cost not to exceed \$2,118.22, and charge to account #336-863, Vehicle Maintenance and Repairs.

Motion by Trustee Conner, supported by Clerk Meyer, to approve repair of Engine 11, a 1995 Sutphen Pumper, to include the AMPS generator, springs, clamps, exhaust pipes, and worn transmission cable, at a cost not to exceed \$2,118.22, and charge to account #336-863, Vehicle Maintenance and Repairs.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

11.11 Approve the additional excavation and conduit repairs at Station 2, through AF Smith Electric, and Michigan Power Rodding, at a cost not to exceed \$2,860.00 and charge to the Public Safety Capital Expenditure Fund, account #205-970.

Motion by Trustee Conner supported by Treasurer Lirones, to approve the additional excavation and conduit repairs at Station 2, through AF Smith Electric, and Michigan

Power Rodding, at a cost not to exceed \$2,860.00 and charge to the Public Safety Capital Expenditure Fund, account #205-970.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

11.12 Request enrollment in Business Mathematics for a course to be taken from August 25, 2007 to December 10, 2007 at a total cost of \$300.00 for Firefighter Rieben.

Motion by Trustee Conner, supported by Clerk Meyer, to approve enrollment in Business Mathematics for a course to be taken from August 25, 2007 to December 10, 2007 at a total cost of \$300.00 for Firefighter Rieben.

MOTION CARRIED.

12.0 Items from the Department of Building Safety/Planning and Zoning/Utilities

12.1 Resolution for approval of an ordinance to amend the Pittsfield Charter Township Zoning Ordinance RZ 07-02 Daniel Whitcomb, Second Reading.

Motion by Trustee Conner, supported by Treasurer Lirones, to approve resolution for approval of an ordinance to amend the Pittsfield Charter Township Zoning Ordinance RZ 07-02 Daniel Whitcomb, Second Reading. (See Attachment #4)

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

12.2 Resolution for approval of an ordinance to amend the Pittsfield Charter Township Zoning Ordinance RZ 07-03 William and Sandra Matley, First Reading.

Motion by Clerk Meyer, supported by Treasurer Lirones, to approve resolution for approval of an ordinance to amend the Pittsfield Charter Township Zoning Ordinance RZ 07-03 William and Sandra Matley, First Reading. (See Attachment #5)

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

12.3 Authorize expenses for Planning Director, Bruce Fowler, to attend the Michigan Association of Planning Annual Conference on October 17-19, 2007.

Motion by Trustee Burhop, supported by Trustee Brostrom, to authorize expenses for Planning Director, Bruce Fowler, to attend the Michigan Association of Planning Annual Conference on October 17-19, 2007.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

12.4 Resolution for Authorization to Expand the Lawn Mowing Contract for the 2007 Mowing Season for all Township Properties.

Motion by Trustee Brostrom, supported by Clerk Meyer, to approve resolution for Authorization to Expand the Lawn Mowing Contract for the 2007 Mowing Season for all Township Properties.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

13.0 Items from the Parks & Recreation Department

13.1 Approve the recommendation of the Park Commission to name the park located behind the Administration Building as Prairie Park.

Motion by Trustee Conner, supported by Clerk Meyer, to approve the recommendation of the Park Commission to name the park located behind the Administration Building as Prairie Park.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

14.0 Unfinished Business

15.0 New Business

15.1 Resolution #07-45: Resolution to schedule a public hearing to consider an application for an industrial facilities exemption certificate for HandyLab, Inc.

Motion by Trustee Conner, supported by Trustee Urda-Thompson, to approve Resolution #07-45: Resolution to schedule a public hearing to consider an application for an industrial facilities exemption certificate for HandyLab, Inc. (See Attachment #6)

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.
NAYS: None.
ABSENT: None.
ABSTAIN: None.
MOTION CARRIED.

16.0 Public Comment II

Rosemary Wilson addressed the Board of Trustees.

15.3 Motion to adjourn to Executive Session to consider a personnel evaluation.

Motion by Trustee Brostrom, supported by Treasurer Lirones, to adjourn to Executive Session to consider a personnel evaluation.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.
NAYS: None.
ABSENT: None.
ABSTAIN: None.
MOTION CARRIED.

Board members adjourned to executive session at 8:20 p.m.

Board members returned to open session at 8:30 p.m.

15.4 Motion to authorize the Supervisor to enter into contract negotiations with Human Resources Manager Kristin Orłowski, for an employment contract based on the following provisions: change of title from Human Resources Manager to Human Resources Director, effective immediately; \$73,500 salary upon signing employment contract; and 4% salary increase six months from the contract date.

Motion by Trustee Conner, supported by Trustee Urda-Thompson to authorize the Supervisor to enter into contract negotiations with Human Resources Manager Kristin Orłowski, for an employment contract based on the following provisions: change of title from Human Resources Manager to Human Resources Director, effective immediately; \$73,500 salary upon signing employment contract; and 4% salary increase six months from the contract date.

17.0 Adjournment by Supervisor Walter at 8:35 p.m.

Feliziana Meyer, Clerk
Pittsfield Charter Township

James R. Walter, Supervisor
Pittsfield Charter Township

MINUTES APPROVED AS PRESENTED AT THE PITTSFIELD CHARTER TOWNSHIP
BOARD OF TRUSTEES MEETING HELD SEPTEMBER 11, 2007

**PITTSFIELD CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
RES #07-46**

**A RESOLUTION TO REQUIRE THAT BIDDERS ON CERTAIN CONSTRUCTION
PROJECTS FOR PITTSFIELD CHARTER TOWNSHIP SIGN A CONSTRUCTION
UNITY BOARD (CUB) MEMORANDUM OF UNDERSTANDING**

AUGUST 28, 2007

Minutes of a Regular Meeting of the Township Board of Pittsfield Charter Township, Washtenaw County, Michigan, held at the Township Administration Building located at 6201 W. Michigan Avenue, in said Township, on the 28th day of August, 2007, at 7:30 p.m.

Members Present: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter
Members Absent: None

The following preamble and resolution were offered by Member Conner and supported by Member Urda-Thompson.

WHEREAS, it is the desire of the Pittsfield Charter Township Board of Trustees to ensure quality work and timely completion of construction projects initiated by the Township; and

WHEREAS, it is the desire of the Pittsfield Charter Township Board of Trustees to ensure that workers on Township projects are compensated and treated fairly; and

WHEREAS, Washtenaw County Government and other contracting entities which participate in the Washtenaw County Building Trades Council CUB program find that the above concerns are met through their use of CUB agreements; and

NOW THEREFORE BE IT RESOLVED, that the Pittsfield Charter Township Board of Trustees adopts the policy of requiring an approved CUB Memorandum of Understanding for contractors and subcontractors for Township projects that meet all the following conditions:

1. The project is a capital construction project.
2. The estimated dollar cost of the project is at least \$50,000.
3. The project involves multiple trades and/or multiple contractors.

BE IT FURTHER RESOLVED, that this policy does not prevent the Township from requiring a CUB Memorandum of Understanding for contractors on projects that do not meet all of the requirements above; and

BE IT FURTHER RESOLVED, that all Township construction projects shall be reviewed by the Township Supervisor before bids are requested. The Supervisor shall determine whether a CUB Memorandum of Understanding is required under the above criteria for that project. In the case that a project does not meet all of the above criteria, the Supervisor may determine that a CUB agreement is required for that project.

PITTSFIELD CHARTER TOWNSHIP
Board of Trustees Meeting
Held August 28, 2007
ATTACHMENT #1

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter
NAYS: None
ABSENT: None
ABSTAIN: None

RESOLUTION DECLARED ADOPTED.

Feliziana Meyer, Clerk
Pittsfield Charter Township

DATED: August 28, 2007

CERTIFICATE

I, Feliziana Meyer hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Pittsfield Charter Township, County of Washtenaw, State of Michigan, at a Regular Meeting held on August 28, 2007, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Feliziana Meyer, Clerk
Pittsfield Charter Township

DATED: August 28, 2007

**PITTSFIELD CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
RESOLUTION #2
TOWNSHIP RESOLUTION #07-47
RESOLUTION APPROVING APPLICATION OF
ADAPTIVE MATERIALS, INC.
FOR INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE**

AUGUST 28, 2007

Minutes of a Regular Meeting of the Township Board of Pittsfield Charter Township, Washtenaw County, Michigan, held at the Township Administration Building located at 6201 W. Michigan Avenue, in said Township, on the 28th day of August, 2007, at 7:30 p.m.

Members Present: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter
Members Absent: None

The following preamble and resolution were offered by Member Conner and supported by Member Lirones.

WHEREAS, pursuant to P.A. 198 of 1974, M.C.L. 207.551 et seq., after a duly noticed public hearing held on October 12, 1993 the Pittsfield Charter Township Board of Trustees by Resolution, established Industrial Development District #43; and

WHEREAS, Adaptive Materials, Inc. has filed an application for an Industrial Facilities Exemption Certificate for leasehold improvements to be constructed at 5500 South State Road, Ann Arbor, Michigan; and

WHEREAS, before acting on said application, the Pittsfield Charter Township Board of Trustees held a hearing on August 28, 2007, at the Pittsfield Township Administration Building, 6201 W. Michigan Avenue, at 7:30 p.m., prior to the hearing the applicant, the Assessor and a representative of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and

WHEREAS, construction of the facility and installation of new machinery and equipment had not begun earlier than six (6) months before August 28, 2007, the date of acceptance of the application for the Industrial Facilities Exemption Certificate; and

WHEREAS, completion of the facility is calculated to and will at the time of issuance of the certificate have the reasonable likelihood to retain, create or prevent the loss of employment in Pittsfield Charter Township; and

NOW THEREFORE BE IT RESOLVED, by the Board of Trustees of Pittsfield Charter Township that:

1. The Board of Trustees finds and determines that the granting of the Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974 and Act No. 255 of the Public Acts of 1978, shall not have the effect of substantially impeding the

PITTSFIELD CHARTER TOWNSHIP
Board of Trustees Meeting
Held August 28, 2007
ATTACHMENT #2

operation of Pittsfield Charter Township, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in Pittsfield Charter Township.

2. The application from Adaptive Materials, Inc. for an Industrial Facilities Exemption Certificate, on the following described parcel of real property situated within Pittsfield Charter Township Industrial Development District #43, to wit: 5500 S. State Road, Ann Arbor, MI 48108.

QCD L2990 P380 **FROM 1221200005 06/06/94 PI 21-17B-2 COM AT W 1/4 COR SEC 21, TH N 01-11-10 E 472.52 FT, TH S 88-50-40 E 28.00 FT TO POB, TH CONT S 88-50-40 E 432.12 FT, TH S 01-11-10 W 472.52 FT, TH N 88-50-40 W 418.12 FT, TH N 01-11-10 E 154.80 FT, TH N 09-25-40 W 76.01 FT, TH N 01-11-10 E 243.00 FT TO POB. PT OF NW 1/4 SEC 21, T3S-R6E. 4.63 AC.

be and the same is hereby approved.

3. The Industrial Facilities Exemption Certificate when issued shall be and remain in force for a period of ten (10) years.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter
NAYS: None
ABSENT: None
ABSTAIN: None

RESOLUTION DECLARED ADOPTED.

Feliziana Meyer, Clerk
Pittsfield Charter Township

DATED: August 28, 2007

CERTIFICATE

PITTSFIELD CHARTER TOWNSHIP

Board of Trustees Meeting

Held August 28, 2007

ATTACHMENT #2

I, Feliziana Meyer hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Pittsfield Charter Township, County of Washtenaw, State of Michigan, at a Regular Meeting held on August 28, 2007, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Feliziana Meyer, Clerk
Pittsfield Charter Township

DATED: August 28, 2007

**PITTSFIELD CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
RES #07-44
RESOLUTION TO AMEND THE 2007 GENERAL FUND BUDGET**

AUGUST 28, 2007

Minutes of a Regular Meeting of the Township Board of Pittsfield Charter Township, Washtenaw County, Michigan, held at the Township Administration Building located at 6201 W. Michigan Avenue, in said Township, on the 28th day of August, 2007, at 7:30 p.m.

Members Present: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter
Members Absent: None

The following preamble and resolution were offered by Member Conner and supported by Member Urda-Thompson.

WHEREAS, the Uniform Budgeting and Accounting Act, Act 2 of 1968, Budget Sections as amended through Act 493 of 2000, 141.437 Section 17 (1) states that any deviation from the original general appropriations act shall not be made without amending the general appropriations act; and

WHEREAS, the legislative body of the local unit shall amend the general appropriations act as soon as it becomes apparent that a deviation from the original general appropriations act is necessary and the amount of the deviation can be determined; and

WHEREAS, an amendment shall indicate each intended alteration in the purpose of each appropriation item affected by the amendment; and

WHEREAS, if during a fiscal year it appears that the actual and probable revenues from taxes and other sources in a fund are less than estimated revenues, amendments to the revenue appropriations shall be recommended to meet sufficient balance in the general appropriations act; and

NOW THEREFORE BE IT RESOLVED, by the Board of Trustees for Pittsfield Charter Township, the following amendments to the 2007 General Fund:

1. Increase Fund Balance Reserves line item 101-699 in the amount of \$1,807,044.25 and increase Capital Outlay (900) 101-900-970 in the amount of \$1,807,044.25. (Purchase of the Hickory Woods Golf Course).

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter
NAYS: None
ABSENT: None
ABSTAIN: None

RESOLUTION DECLARED ADOPTED.

PITTSFIELD CHARTER TOWNSHIP
Board of Trustees Meeting
Held August 28, 2007
ATTACHMENT #3

Feliziana Meyer, Clerk
Pittsfield Charter Township

DATED: August 28, 2007

CERTIFICATE

I, Feliziana Meyer hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Pittsfield Charter Township, County of Washtenaw, State of Michigan, at a Regular Meeting held on August 28, 2007, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Feliziana Meyer, Clerk
Pittsfield Charter Township

DATED: August 28, 2007

**RESOLUTION FOR APPROVAL OF AN ORDINANCE
TO AMEND THE
PITTSFIELD TOWNSHIP ZONING ORDINANCE
RZ-07-02 Daniel Whitcomb**

**Second Reading
August 28, 2007**

WHEREAS Pittsfield Charter Township received petition RZ 07-02 Daniel Whitcomb to rezone a property located at 5300 W. Michigan Avenue in Section 24, known as Tax parcel ID# L-12-24-200-013, from O-1 (Office) to W-1 (Wholesale and Warehouse); and

WHEREAS The Pittsfield Township Planning Commission held a public hearing on July 12, 2007; and

WHEREAS The Pittsfield Township Planning Commission received no comments; and

WHEREAS The Pittsfield Township Planning Commission has studied the petition in terms of the standards in Section 59.05 of the Zoning Ordinance; and

WHEREAS The Pittsfield Township Planning Commission recommended to the Pittsfield Township Board that the request to rezone the property in RZ 07-02 Daniel Whitcomb from O-1 (Office) to W-1 (Wholesale and Warehouse) be approved; and

WHEREAS The Pittsfield Township Planning Commission made the following findings regarding petition RZ 07-02 Daniel Whitcomb:

1. The petition is consistent with the Township's adopted Comprehensive Plan. The Plan designates the property and area for light industrial use. The I-1 district is intended to be used in such areas. The light industrial land use classification includes wholesale and warehouse operations; therefore, the W-1 district is also appropriate in this area.
2. The petition is consistent with the land use and zoning of the surrounding area. The area has consistently had industrial and warehousing uses. This area is connected to the adjacent industrial and warehousing uses along Morgan Road and Carpenter Road, as well as existing warehousing uses on the south of the subject property across Michigan Avenue.
3. The W-1 zoning of the property in the petition is consistent with the existing W-1 and I-1 zoning of adjacent properties.
4. The rezoning of the property would have no adverse impacts on neighboring property values.
5. Most of the surrounding area is developed, except for the parcels to the west. Rezoning of this parcel is not likely to have any effect on the development of the property to the west due to the presence of woodlands and wetlands on those neighboring properties.
6. The property is a reasonable unit of land for zoning consideration.

NOW THEREFORE BE IT RESOLVED That Pittsfield Charter Township Board of Trustees approves the second reading of petition RZ 07-02 Daniel Whitcomb to rezone property located at

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5300 W. Michigan Avenue in Section 24, known as Tax parcel ID# L-12-24-200-013, from O-1 (Office) to W-1 (Wholesale and Warehouse).

Motion made by _____

Motion seconded by _____

Vote on motion:

Yes _____

No _____

**RESOLUTION FOR APPROVAL OF AN ORDINANCE
TO AMEND THE
PITTSFIELD TOWNSHIP ZONING ORDINANCE
RZ-07-03 William & Sandra Matley**

**First Reading
August 28, 2007**

WHEREAS Pittsfield Charter Township received petition RZ 07-03 William and Sandra Matley to rezone a property located at 5988 Lohr Road in Section 19, known as Tax parcel ID# L-12-19-400-012, from AG (Agricultural) to R-1A (Single-Family Rural Non-Farm Residential); and

WHEREAS The Pittsfield Township Planning Commission held a public hearing on August 2, 2007; and

WHEREAS The Pittsfield Township Planning Commission received no comments; and

WHEREAS The Pittsfield Township Planning commission has studied the petition in terms of the standards in Section 59.05 of the Zoning Ordinance; and

WHEREAS The Pittsfield Township Planning Commission recommended to the Pittsfield Township Board that the request to rezone the property in RZ 07-03 William and Sandra Matley from AG (Agricultural) to R-1A (Single-Family Rural Non-Farm Residential); be approved; and

WHEREAS The Pittsfield Township Planning Commission made the following findings regarding petition RZ 07-03 William and Sandra Matley:

1. The Plan designates the area in the petition as Moderate Density Suburban Residential. The Comprehensive Plan states that:

This area is found throughout the Township but is concentrated in the northwest along both sides of Lohr Road... The intent of the Moderate Density Residential designation is to offer opportunities for single family neighborhood development located near activity areas in the Township that are well-designed, interconnected and reflecting the character of the Township (Page 22).

The rezoning of this parcel to R-1A as proposed would be consistent with the Comprehensive Plan and the future land use designation.

2. The rezoning of the property should not have any adverse impacts on neighboring areas.

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3. The petition is consistent with the residential land uses and densities in the surrounding area.

4. The property is not large enough to be a viable use in the AG (Agricultural) zoning district.

NOW THEREFORE BE IT RESOLVED That Pittsfield Charter Township Board of Trustees approves the first reading of petition RZ 07-03 William and Sandra Matley to rezone property located at 5988 Lohr Road in Section 19, known as Tax parcel ID# L-12-19-400-012, from AG (Agricultural) to R-1A (Single-Family Rural Non-Farm Residential).

Motion made by _____

Motion seconded by _____

Vote on motion:

Yes _____

No _____

**PITTSFIELD CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
RESOLUTION #1
TOWNSHIP RESOLUTION #07-45
RESOLUTION TO SCHEDULE A PUBLIC HEARING TO CONSIDER AN
APPLICATION FOR INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR
HANDYLAB, INC.**

AUGUST 28, 2007

Minutes of a Regular Meeting of the Township Board of Pittsfield Charter Township, Washtenaw County, Michigan, held at the Township Administration Building located at 6201 W. Michigan Avenue, in said Township, on the 28th day of August, 2007, at 7:30 p.m.

Members Present: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter
Members Absent: None

The following preamble and resolution were offered by Member Conner and supported by Member Urda-Thompson.

WHEREAS, Pittsfield Charter Township of Washtenaw County, Michigan, wishes to encourage continuing economic stability within its municipal boundaries and in pursuance of this goal wishes to assist and retain local industries and to attract new industries to locate within its boundaries; and

WHEREAS, pursuant to Act 198 of Michigan Public Acts of 1974, the Township Board is authorized to establish plant rehabilitation districts and industrial development districts in order to permit local industries to obtain exemption from certain real property and personal property taxation; and

WHEREAS, the Board of Trustees established an Industrial Development District on August 14, 2007, more particularly described as follows: 5230 S. State Road, Suites 100 and 200, excluding Suite 300, Pittsfield Township, Washtenaw County, Michigan, as provided for under Act No. 198 of 1974; and

WHEREAS, the Board of Trustees established an Industrial Development District on July 25, 2006, more particularly described as follows: 5210 S. State Road, Suite 100, Pittsfield Township, Washtenaw County, Michigan, as provided for under Act No. 198 of 1974; and

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees for Pittsfield Charter Township enacts the following:

1. Pittsfield Charter Township looks with favor upon the review of Industrial Facilities Exemption Certificate Applications for industries which are planning to locate, relocate, or expand existing industry within the Business Park or other areas defined by the Comprehensive Plan of Pittsfield Charter Township.

2. Pittsfield Charter Township Board of Trustees shall meet at the Pittsfield Township Administrative Building located at 6201 W. Michigan Avenue in said Township on

PITTSFIELD CHARTER TOWNSHIP

Board of Trustees Meeting

Held August 28, 2007

ATTACHMENT #6

the 11th day of September, 2007, at 7:30 p.m. local time, to hear public comments regarding this Industrial Facilities Exemption Certificate Application.

3. The township Clerk is hereby ordered to cause a notice of such hearing to be published at least five (5) days before the time of the hearing and shall cause notice of said hearing to be mailed by certified mail to the owners of all real property within the proposed district described in the notice, at least five (5) days before the date of the hearing.

4. Said notice shall be substantially in the following form:

**Notice of Hearing on the Application for an Industrial Facilities Exemption
Certificate for HandyLab, Inc.**

Notice is hereby given that Pittsfield Charter Township will hold a public hearing on the 11th day of September, 2007, at 7:30 p.m. at the Pittsfield Township Administrative Building located at 6201 W. Michigan Avenue, to receive comments and consider the application for an industrial facilities exemption certificate for HandyLab, Inc. located at 5230 S. State Road, Suite 100 and 5210 S. State Road, Suite 100, Pittsfield Charter Township, Washtenaw County, Michigan, for a partial tax exemption from real property and personal property taxes for a period of up to twelve (12) years.

Additional information is available for review at the Pittsfield Charter Township Administration Building in the Clerk's office, and may be examined until the date of the hearing Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m.

This notice is in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.72a(21-3) and the Americans With Disabilities Act (ADA).

The Pittsfield Township Board will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes being considered at the meeting, to individuals with disabilities at the meeting or public hearing upon 5 days notice to the Pittsfield Township Board.

s/Feliziana Meyer, Clerk
Pittsfield Charter Township
734-822-3120

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter

NAYS: None

ABSENT: None

ABSTAIN: None

RESOLUTION DECLARED ADOPTED.

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Feliziana Meyer, Clerk
Pittsfield Charter Township

DATED: August 28, 2007

CERTIFICATE

I, Feliziana Meyer hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Pittsfield Charter Township, County of Washtenaw, State of Michigan, at a Regular Meeting held on August 28, 2007, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Feliziana Meyer, Clerk
Pittsfield Charter Township

DATED: August 28, 2007