

**Minutes of a Regular Meeting
Pittsfield Charter Township Board of Trustees, February 27, 2007
E.A. Jackson Morris Hall, The Robert A. Lillie Service Center
6201 W. Michigan Avenue, Ann Arbor, Michigan 48108**

Members Present: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter
Members Absent: None.
Others Present: Yolanda Dawson (Recording Clerk), Stuart Dowty, Tamara French, Jim Gartin, Kristin Orłowski, Tim Robinson.

1.0 Call Meeting to Order

Supervisor Walter called the meeting to order at 7:30 p.m. A quorum was present.

2.0 Pledge of Allegiance led by Supervisor Walter.

3.0 Roll Call – all members present.

4.0 Public Comment I

5.0 Public Hearings/Presentations

5.1 Public Hearing on the creation of an Industrial Development District for Cayman Chemical in Section 16 under Act 198 of 1974, for the partial exemption for real and personal property taxes.

Tim Robinson, Ann Arbor Spark

Tamara French, Cayman Chemicals

Motion by Trustee Burhop, supported Trustee Brostrom to close public hearing

MOTION CARRIED.

6.0 Approval of Minutes

6.1 Request to Approve Minutes for the Regular Meeting held on February 13, 2007.

Motion by Treasurer Lirones, supported by Trustee Brostrom, to approve minutes for the regular meeting held on February 13, 2007.

MOTION CARRIED.

7.0 Consent Agenda

8.0 Items from the Treasurer

9.0 Items from the Clerk

9.1 Approve Payment of Payables, checks #57938 through #58068 in the amount of \$376,871.10.

Motion by Trustee Conner, supported by Treasurer Lirones, to approve payment of payables, checks #57938 through #58068 in the amount of \$376,871.10.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

9.2 Approve Wire Transfers in the amount of \$222,945.17.

Motion by Treasurer Lirones, supported by Trustee Urda-Thompson, to approve Wire Transfers in the amount of \$222,945.17.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

9.3 Receive the Revenue/Expenditure Report for the month of January 2007.

Motion by Trustee Conner, supported Trustee by Urda-Thompson, to receive the Revenue/Expenditure Report for the month of January 2007.

MOTION CARRIED.

9.4 Resolution #07-10: Resolution to Establish an Industrial Development District for Cayman Chemical.

Motion by Treasurer Lirones, supported by Trustee Urda-Thompson, to approve Resolution #07-10: Resolution to Establish an Industrial Development District for Cayman Chemical. (See attachment #1)

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

9.5 Resolution #07-11: Resolution to set Public Hearing Date of Tuesday, March 13, 2007, to Receive Comments Regarding the Application for an Industrial Facilities Exemption Certificate for Unimerco, Inc.

Motion by Trustee Conner, supported by Trustee Brostrom, to approve Resolution #07-11: Resolution to set Public Hearing Date of Tuesday, March 13, 2007, to Receive Comments Regarding the Application for an Industrial Facilities Exemption Certificate for Unimerco, Inc. (See attachment #2)

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

9.6 Resolution #07-12: Resolution to set the Public hearing Date of Tuesday, March 13, 2007, to Receive Comments Regarding the Application for an Industrial Facilities Exemption Certificate for Cayman Chemical Company, Inc.

Motion by Trustee Conner, supported by Treasurer Lirones, to approve Resolution #07-12: Resolution to set the Public hearing Date of Tuesday, March 13, 2007, to Receive Comments Regarding the Application for an Industrial Facilities Exemption Certificate for Cayman Chemical Company, Inc. (See attachment #3)

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

10.0 Items from the Supervisor/Assessor

11.0 Items from the Office of Public Safety

11.1 Receive the Pittsfield Township Police Department Call Activity and Geographic Statistical Report for the month of January 2007.

Motion by Trustee Conner, supported by Trustee Urda-Thompson, to receive the Pittsfield Township Police Department Call Activity and Geographic Statistical Report for the month of January 2007.

MOTION CARRIED.

11.2 Receive Letter for Resignation from Police Officer Adam M. Hart, effective Friday, March 9, 2007.

Motion by Treasurer Lirones, supported by Clerk Meyer, to receive Letter of Resignation from Police Officer Adam M. Hart, effective Friday, March 9, 2007.

MOTION CARRIED.

11.3 Request for Approval to replace Police Department Patrol Vehicles and Fire Department Fleet Vehicles including set-up, changeover, and equipment costs, and charge \$140,396.00 to the Police Department Capital Expenditures account number 301-970, and \$36,032.00 to the Public Safety Millage Capital account number 205-970.

Motion by Trustee Conner, supported by Treasurer Lirones, to approve request to replace Police Department Patrol Vehicles and Fire Department Fleet Vehicles including set-up, changeover, and equipment costs, and charge \$140,396.00 to the Police Department Capital Expenditures account number 301-970, and \$36,032.00 to the Public Safety Millage Capital account number 205-970.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

12.0 Items from the Department of Building Safety/Planning and Zoning/Utilities

12.1 Motion to accept the resignation of Mr. Brian J. DePalma, Utilities Field Technician II, effective February 16, 2007.

Motion by Trustee Conner, supported by Treasurer Lirones, to accept the resignation of Mr. Brian J. DePalma, Utilities Field Technician II, effective February 16, 2007.

MOTION CARRIED.

12.2 Request from the Pittsfield Natural Resources Commission to authorize renewal of the stewardship events contracting program for 2007, not to exceed \$1,500, from account number 286-818.

Motion by Trustee Conner, supported by Trustee Urda-Thompson, to approve request from the Pittsfield Natural Resources Commission to authorize renewal of the stewardship events contracting program for 2007, not to exceed \$1,500, from account number 286-818.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

12.3 Receive 2006 Annual Report from the Planning Commission.

Motion by Trustee Conner, supported by Trustee Burhop, to receive 2006 Annual Report from the Planning Commission.

MOTION CARRIED.

13.0 Items from the Parks & Recreation Department

14.0 Unfinished Business

16.0 Public Comment II-none.

15.0 New Business

15.1 Executive Session with Human Resources Manager, Kristin Orłowski, regarding AFSCME Union negotiations.

Motion by Treasurer Lirones, supported by Clerk Meyer, to adjourn to executive session with Human Resources Manager, Kristin Orłowski, regarding AFSCME Union negotiations.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

Board members adjourned to executive session at 7:54 p.m.

Board members returned to open session at 8:26 p.m.

17.0 Adjournment by Supervisor Walter at 8:26 p.m.

Yolanda Dawson, Department Assistant
Recording Clerk
Pittsfield Charter Township

Feliziana Meyer, Clerk
Pittsfield Charter Township

James R. Walter, Supervisor
Pittsfield Charter Township

MINUTES APPROVED AS PRESENTED AT THE PITTSFIELD CHARTER TOWNSHIP
BOARD OF TRUSTEES MEETING HELD MARCH 13, 2007.

PITTSFIELD CHARTER TOWNSHIP
Board of Trustees Meeting
Held February 27, 2007
ATTACHMENT #1

**PITTSFIELD CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
RESOLUTION #2
TOWNSHIP RESOLUTION #07-10
RESOLUTION TO ESTABLISH AN INDUSTRIAL DEVELOPMENT DISTRICT
FOR CAYMAN CHEMICAL**

FEBRUARY 27, 2007

Minutes of a Regular Meeting of the Township Board of Pittsfield Charter Township, Washtenaw County, Michigan, held at the Township Administration Building located at 6201 W. Michigan Avenue, in said Township, on the 27th day of February, 2007, at 7:30 p.m.

Members Present: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter
Members Absent: None

The following preamble and resolution were offered by Member Lirones and supported by Member Urda-Thompson.

WHEREAS, pursuant to Act No. 198 of the Public Acts of 1974, as amended, this Board of Trustees has the authority to establish "Industrial Development Districts" within Pittsfield Charter Township; and

WHEREAS, Cayman Chemical has petitioned the Board of Trustees of Pittsfield Charter Township to establish an Industrial Development District on its property located in Pittsfield Charter Township hereinafter described; and

WHEREAS, construction, acquisitions, alterations, or installation of a proposed facility has not commenced at the time of filing the request to establish this district; and

WHEREAS, written notice has been given by mail to all owners of real property located within the district, and to the public by newspaper advertisement in the Ypsilanti Courier of the hearing on the establishment of the proposed district; and

WHEREAS, February 27, 2007 a public hearing was held at which all of the owners of real property within the proposed Industrial Development District and all residents and taxpayers of Pittsfield Charter Township were afforded an opportunity to be heard thereon; and

WHEREAS, the Board of Trustees deems it to be in the public interest of Pittsfield Charter Township to establish the Industrial Development District as proposed; and

NOW THEREFORE BE IT RESOLVED, by the Board of Trustees of Pittsfield Charter Township that the following described parcel of land situated in Pittsfield Charter Township, Washtenaw County, and State of Michigan, to wit:

Property #1

OLD SID: L12-016-002-10 PI 16-1B-2A COM AT N 1/4 CORNER SEC 16, TH N 87-43-45 E 946 FT, TH S 02-16-15 E 60 FT TO POB TH N 87-43-45 E 725.59 FT, TH S 0-

PITTSFIELD CHARTER TOWNSHIP

Board of Trustees Meeting

Held February 27, 2007

ATTACHMENT #1

53-15 E 602.71 FT, TH S 87-43-45 W 721.55 FT, TH N 02-16-15 W 602.71 FT TO
POB. PART NE 1/4 SEC 16 T3S R6E 10.09 AC

Property #2

OLD SID: L12-016-002-20 PI 16-1B-2B COM AT N 1/4 CORNER SEC 16, TH N 87-
43-45 E 1671.98 FT, TH S 02-16-15 E 60 FT TO POB TH N 87-43-45 E 300 FT, TH S
1-53-15 E 602.71 FT, TH S 87-43-45 W 300 FT, TH N 1-53-15 W 602.71 FT, TO POB
PART NE 1/4 SEC 16 T3S R6E 4.15 AC

be and here is established as an Industrial Development District pursuant to the provision of Act
No. 198 of the Public Acts of 1974 to be known as the Cayman Chemical Industrial
Development District.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter

NAYS: None

ABSENT: None

ABSTAIN: None

RESOLUTION DECLARED ADOPTED.

Feliziana Meyer, Clerk
Pittsfield Charter Township

DATED: February 27, 2007

PITTSFIELD CHARTER TOWNSHIP
Board of Trustees Meeting
Held February 27, 2007
ATTACHMENT #1

CERTIFICATE

I, Feliziana Meyer hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Pittsfield Charter Township, County of Washtenaw, State of Michigan, at a Regular Meeting held on February 27, 2007, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Feliziana Meyer, Clerk
Pittsfield Charter Township

DATED: February 27, 2007

**PITTSFIELD CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
RESOLUTION #1
TOWNSHIP RESOLUTION #07-11
RESOLUTION TO SCHEDULE A PUBLIC HEARING TO CONSIDER AN
APPLICATION FOR INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR
UNIMERCO, INC.**

FEBRUARY 27, 2007

Minutes of a Regular Meeting of the Township Board of Pittsfield Charter Township, Washtenaw County, Michigan, held at the Township Administration Building located at 6201 W. Michigan Avenue, in said Township, on the 27th day of February, 2007, at 7:30 p.m.

Members Present: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter
Members Absent: None

The following preamble and resolution were offered by Member Conner and supported by Member Brostrom.

WHEREAS, Pittsfield Charter Township of Washtenaw County, Michigan, wishes to encourage continuing economic stability within its municipal boundaries and in pursuance of this goal wishes to assist and retain local industries and to attract new industries to locate within its boundaries; and

WHEREAS, pursuant to Act 198 of Michigan Public Acts of 1974, the Township Board is authorized to establish plant rehabilitation districts and industrial development districts in order to permit local industries to obtain exemption from certain real property and personal property taxation; and

WHEREAS, the Board of Trustees established an Industrial Development District on May 11, 1999, for the property located on the west side of State Road, north of East Michigan Avenue and west of Old State Road, Section 28, Pittsfield Township, Washtenaw County, Michigan, as provided for under Act No. 198 of 1974; and

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees for Pittsfield Charter Township enacts the following:

1. Pittsfield Charter Township looks with favor upon the review of Industrial Facilities Exemption Certificate Applications for industries which are planning to locate, relocate, or expand existing industry within the Business Park or other areas defined by the Comprehensive Plan of Pittsfield Charter Township.

2. Pittsfield Charter Township Board of Trustees shall meet at the Pittsfield Township Administrative Building located at 6201 W. Michigan Avenue in said Township on the 13th day of March, 2007, at 7:30 p.m. local time, to hear public comments regarding this Industrial Facilities Exemption Certificate Application.

3. The township Clerk is hereby ordered to cause a notice of such hearing to be published at least five (5) days before the time of the hearing and shall cause notice of said hearing to be mailed by certified mail to the owners of all real property within the proposed district described in the notice, at least five (5) days before the date of the hearing.

4. Said notice shall be substantially in the following form:

**Notice of Hearing on the Application for an Industrial Facilities Exemption
Certificate for Unimerco, Inc.**

Notice is hereby given that Pittsfield Charter Township will hold a public hearing on the 13th day of March, 2007, at 7:30 p.m. at the Pittsfield Township Administrative Building located at 6201 W. Michigan Avenue, to receive comments and consider the application for an industrial facilities exemption certificate for Unimerco, Inc. for a partial tax exemption from personal property taxes for a period of up to twelve (12) years.

Additional information is available for review at the Pittsfield Charter Township Administration Building in the Clerk's office, and may be examined until the date of the hearing Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m.

This notice is in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.72a(21-3) and the Americans With Disabilities Act (ADA).

The Pittsfield Township Board will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes being considered at the meeting, to individuals with disabilities at the meeting or public hearing upon 5 days notice to the Pittsfield Township Board.

s/Feliziana Meyer, Clerk
Pittsfield Charter Township
734-822-3120

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter
NAYS: None
ABSENT: None
ABSTAIN: None

RESOLUTION DECLARED ADOPTED.

Feliziana Meyer, Clerk
Pittsfield Charter Township

DATED: February 27, 2007

PITTSFIELD CHARTER TOWNSHIP
Board of Trustees Meeting
Held February 27, 2007
ATTACHMENT #2

CERTIFICATE

I, Feliziana Meyer hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Pittsfield Charter Township, County of Washtenaw, State of Michigan, at a Regular Meeting held on February 27, 2007, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Feliziana Meyer, Clerk
Pittsfield Charter Township

DATED: February 27, 2007

**PITTSFIELD CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
RESOLUTION #1
TOWNSHIP RESOLUTION #07-12
RESOLUTION TO SCHEDULE A PUBLIC HEARING TO CONSIDER AN
APPLICATION FOR INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR
CAYMAN CHEMICAL COMPANY, INC.**

FEBRUARY 27, 2007

Minutes of a Regular Meeting of the Township Board of Pittsfield Charter Township, Washtenaw County, Michigan, held at the Township Administration Building located at 6201 W. Michigan Avenue, in said Township, on the 27th day of February, 2007, at 7:30 p.m.

Members Present: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter
Members Absent: None

The following preamble and resolution were offered by Member Conner and supported by Member Lirones.

WHEREAS, Pittsfield Charter Township of Washtenaw County, Michigan, wishes to encourage continuing economic stability within its municipal boundaries and in pursuance of this goal wishes to assist and retain local industries and to attract new industries to locate within its boundaries; and

WHEREAS, pursuant to Act 198 of Michigan Public Acts of 1974, the Township Board is authorized to establish plant rehabilitation districts and industrial development districts in order to permit local industries to obtain exemption from certain real property and personal property taxation; and

WHEREAS, the Board of Trustees established an Industrial Development District on February 27, 2007, for the property located on East Ellsworth Road east of South State Road, Section 16, Pittsfield Township, Washtenaw County, Michigan, as provided for under Act No. 198 of 1974; and

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees for Pittsfield Charter Township enacts the following:

1. Pittsfield Charter Township looks with favor upon the review of Industrial Facilities Exemption Certificate Applications for industries which are planning to locate, relocate, or expand existing industry within the Business Park or other areas defined by the Comprehensive Plan of Pittsfield Charter Township.

2. Pittsfield Charter Township Board of Trustees shall meet at the Pittsfield Township Administrative Building located at 6201 W. Michigan Avenue in said Township on the 13th day of March, 2007, at 7:30 p.m. local time, to hear public comments regarding this Industrial Facilities Exemption Certificate Application.

3. The township Clerk is hereby ordered to cause a notice of such hearing to be published at least five (5) days before the time of the hearing and shall cause notice of said hearing to be mailed by certified mail to the owners of all real property within the proposed district described in the notice, at least five (5) days before the date of the hearing.

4. Said notice shall be substantially in the following form:

**Notice of Hearing on the Application for an Industrial Facilities Exemption
Certificate for Cayman Chemical Company, Inc.**

Notice is hereby given that Pittsfield Charter Township will hold a public hearing on the 13th day of March, 2007, at 7:30 p.m. at the Pittsfield Township Administrative Building located at 6201 W. Michigan Avenue, to receive comments and consider the application for an industrial facilities exemption certificate for Cayman Chemical Company, Inc. for a partial tax exemption from personal property taxes for a period of up to twelve (12) years.

Additional information is available for review at the Pittsfield Charter Township Administration Building in the Clerk's office, and may be examined until the date of the hearing Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m.

This notice is in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.72a(21-3) and the Americans With Disabilities Act (ADA).

The Pittsfield Township Board will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes being considered at the meeting, to individuals with disabilities at the meeting or public hearing upon 5 days notice to the Pittsfield Township Board.

s/Feliziana Meyer, Clerk
Pittsfield Charter Township
734-822-3120

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter
NAYS: None
ABSENT: None
ABSTAIN: None

RESOLUTION DECLARED ADOPTED.

Feliziana Meyer, Clerk
Pittsfield Charter Township

DATED: February 27, 2007

CERTIFICATE

I, Feliziana Meyer hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Pittsfield Charter Township, County of Washtenaw, State of Michigan, at a Regular Meeting held on February 27, 2007, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Feliziana Meyer, Clerk
Pittsfield Charter Township

DATED: February 27, 2007