

APPROVED

**Minutes of a Regular Meeting
Pittsfield Charter Township Board of Trustees, October 25, 2005
E.A. Jackson Morris Hall, The Robert A. Lillie Service Center
6201 W. Michigan Avenue, Ann Arbor, Michigan 48108**

Members Present: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter
Members Absent: None.
Others Present: Yolanda Dawson (Recording Clerk), Shipenn Yamada, Judith Walter, Kim Tehranipan, Darrell Swain, Terrance Bertram, Mike Luptowski, Eric Lielbrieds

1.0 Call Meeting to Order

Supervisor Walter called the meeting to order at 7:30 p.m. A quorum was present.

2.0 Pledge of Allegiance led by Supervisor Walter.

3.0 Roll Call – all members present.

Items 15.1 and 15.2 were added to the new business portion of the agenda by Supervisor Walter.

4.0 Public Comment I

Public comment was received from Terrance Bertram and Marilyn Lucas.

5.0 Public Hearings/Presentations

6.0 Approval of Minutes

6.1 Request to Approve Minutes of the Regular Meeting held on October 11, 2005.

Motion by Treasurer Lirones, supported by Trustee Burhop, to approve minutes of the regular meeting held on October 11, 2005.

MOTION CARRIED.

7.0 Consent Agenda

8.0 Items from the Treasurer

9.0 Items from the Clerk

9.1 Request for Action: Payment of Payables, checks #52286 - #52459 in the amount of \$423,246.15.

Motion by Trustee Conner, supported by Trustee Burhop, to approve payment of payables, checks #52286-#52459, in the amount of \$423,246.15.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.
NAYS: None.
ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

9.2 Receive the September 2005 Revenue/Expenditure Report.

Motion by Treasurer Lirones, supported by Trustee Burhop, to receive the September 2005 Revenue/Expenditure Report.

MOTION CARRIED.

9.3 Request for Action: Application of Cherry Blossom of Ann Arbor, LLC, requesting a new Class C Liquor License, to be located at 3776 S. State Rd., Ann Arbor, Pittsfield Township, Washtenaw County (Former site of Chi-Chi's Mexican Restaurant).

Motion by Clerk Meyer, supported by Trustee Brostrom, to approve the application of Cherry Blossom of Ann Arbor, LLC., requesting a new Class C Liquor License, to be located at 3776 S. State Rd., Ann Arbor, Pittsfield Township, Washtenaw County (Former site of Chi-Chi's Mexican Restaurant).

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

10.0 Items from the Supervisor/Assessor

10.1 Motion to Approve Resolution #05-77 to accept the recommendations of Rehmann Robson to reclassify grade and salary requirements for the Accounts Manager, Building Official, and Human Resources Manager.

Motion by Trustee Conner, supported by Trustee Burhop, to approve Resolution #05-77 to accept the recommendations of Rehmann Robson to reclassify grade and salary requirements for the Accounts Manager, Building Official, and Human Resources Manager. (See Attachment #1)

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

10.2 Motion to approve Rodwan Actuarial Consultants to perform actuarial services and prepare a second report of other post employment benefits on retiree health care for a cost not to exceed \$4,400.00, to be charged to Human Resources line item #226-818.

Motion by Trustee Conner, supported by Trustee Brostrom, to approve Rodwan Actuarial Consultants to perform actuarial services and prepare a second report of other post

employment benefits on retiree health care for a cost not to exceed \$4,400.00, to be charged to Human Resources line item #226-818.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

11.0 Items from the Office of Public Safety

- 11.1 Request enrollment in MGT 302 - Management Principles and Cases (100% requested) for course to be taken from October 29, 2005 to December 17, 2005 at a total cost of \$786.00 for Firefighter Sperle.**

Motion by Trustee Conner, supported by Trustee Brostrom, to approve enrollment in MGT 302-Management Principles and Cases (100% requested) for course to be taken from October 29, 2005 to December 17, 2005 at a total cost of \$786.00 for Firefighter Sperle.

MOTION CARRIED.

- 11.2 Request for Action: Repairs to Ladder 3, a 2000 Pierce Aerial Ladder, including belts, air brake pressure switch, hydraulic system control gauge, worn bushings and sensors, and to overhaul a discharge valve at a cost not to exceed \$6,600.00, repairs to be executed by R&R Fire Truck Repair and charged to account 336-863.**

Motion by Trustee Conner, supported by Clerk Meyer, to approve repairs to Ladder 3, a 2000 Pierce Aerial Ladder, including belts, air brake pressure switch, hydraulic system control gauge, worn bushings and sensors, and to overhaul a discharge valve at a cost not to exceed \$6,600.00, repairs to be executed by R&R Fire Truck Repair and charged to account 336-863.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

- 11.3 Request for Action: Acceptance of Sean Jenkins letter of resignation as a Paid On-Call Fire Fighter from the Pittsfield Fire Department submitted October 17, 2005.**

Motion by Trustee Conner, supported by Trustee Burhop, to accept letter of resignation from Sean Jenkins, a Paid On-Call Fire Fighter with the Pittsfield Fire Department, submitted October 17, 2005.

MOTION CARRIED.

- 11.4 Receive Fire Department Call Activity Statistical Report for September 2005.**

Motion by Trustee Conner, supported by Trustee Brostrom, to receive Fire Department Call Activity Statistical Report for September 2005.

MOTION CARRIED.

- 11.5 Request for Action: To replace Utility 1 pick-up truck with a 2006 Chevrolet 3500 (1-ton) pick-up from Bill Crispin Chevrolet at a cost of \$24,634.25, and charge to account #336-970 Fire Capital Expenditures.**

Motion by Treasurer Lirones, supported by Trustee Brostrom, to approve replacement of Utility 1 pick up truck with a 2006 Chevrolet 3500 (1 ton) pick up truck from Bill Crispin Chevrolet at a cost of \$24,634.25, and charge it to account 336-863.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

12.0 Items from the Office of Municipal Services/Planning and Zoning

- 12.1 Request for Action: Motion to approve payment to Tanner Excavating for emergency sewer repair at a cost not to exceed \$8,500.00.**

Motion by Treasurer Lirones, supported by Trustee Burhop, to approve payment to Tanner Excavating for emergency sewer repair, at a cost not to exceed \$8,500.00.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

- 12.2 Request for Action: Resolution for Approval of an Ordinance to Amend the Pittsfield Charter Township Zoning Ordinance, RZ#05-03 Michael A. Joss, First Reading.**

Motion by Treasurer Lirones, supported by Clerk Meyer, to approve an ordinance to amend the Pittsfield Charter Township Zoning Ordinance, RZ #05-03 Michael A. Joss, First Reading. (See Attachment #2)

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

12.3 Motion to approve the resolution to grant final approval to the preliminary plat for SP 99-01 Silverleaf Village Phases 3 and 4.

Motion by Trustee Conner, supported by Treasurer Lirones, to approve the resolution to grant final approval to the preliminary plat for SP 99-01 SilverLeaf Village Phases 3 and 4. (See Attachment #3)

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

12.4 Request to Approve the purchase of two CityWorks software licenses from Azteca Systems Inc., for a cost not to exceed \$13,978.00.

Motion by Trustee Conner, supported by Trustee Burhop, to approve the purchase of two CityWorks software licenses from Azteca Systems Inc., for a cost not to exceed \$13,978.00.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

13.0 Items from the Parks & Recreation Department

14.0 Unfinished Business

15.0 New Business

15.1 Motion to authorize the Supervisor to sign the Purchase of Service Agreement with the Ann Arbor Transportation Authority for the period October 1, 2005 through September 30, 2006, for fixed route and A Ride services, for the amount of \$113,718.00.

Motion by Trustee Conner, supported by Trustee Brostrom, to authorize and approve the Supervisor to sign the purchase of service agreement with the Ann Arbor Transportation Authority for the period October 1, 2005 through September 30, 2006, for fixed route and A Ride services, for the amount of \$113,718.00.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

15.2 Motion to authorize the Supervisor and Clerk to sign the letter of agreement with Recycle Ann Arbor for the period of January 1, 2006 through December 31, 2007

for the comprehensive Recycling Drop-off Station in the amount of \$7,500.00 per year with funds to come from the Solid Waste Reduction Fund.

Motion by Trustee Conner, supported by Clerk Meyer, to authorize the Supervisor and Clerk to sign the letter of agreement with Recycle Ann Arbor for the period of January 1, 2006 through December 31, 2007 for the comprehensive Recycling Drop-off Station in the amount of \$7,500.00 per year with funds to come from the Solid Waste Reduction Fund.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED.

16.0 Public Comment II

Public comment was received from Terrence Bertram and Richard Kahn.

17.0 Adjournment by Supervisor Walter at 8:16p.m.

Yolanda Dawson, Department Assistant
Recording Clerk
Pittsfield Charter Township

Feliziana Meyer, Clerk
Pittsfield Charter Township

James R. Walter, Supervisor
Pittsfield Charter Township

MINUTES APPROVED AT THE PITTSFIELD CHARTER TOWNSHIP BOARD OF TRUSTEES MEETING HELD NOVEMBER 8, 2005

PITTSFIELD CHARTER TOWNSHIP
Board of Trustees Meeting
Held October 25, 2005
ATTACHMENT #1

**PITTSFIELD CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

RES #05-77

**RESOLUTION TO ACCEPT THE RECOMMENDATIONS OF
REHMANN ROBSON**

Minutes of a Regular Meeting of the Township Board of Pittsfield Charter Township, Washtenaw County, Michigan, held at the Township Administration Building located at 6201 W. Michigan Avenue, in said Township, on the 25th day of October, 2005, at 7:30 p.m.

Members Present: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter
Members Absent: None

The following preamble and resolution were offered by Member Conner and supported by Member Burhop.

WHEREAS, the Pittsfield Charter Township Board of Trustees commissioned a study of three administrative employee positions;

WHEREAS, Rehmann Robson has recommended grade and salary adjustments for the Accounting Manager, Building Official, and Human Resources Manager positions;

WHEREAS, Rehmann Robson has recommended that the Accounting Manger be placed on the administrative pay scale at Grade 8, Step 7, that the Building Official be placed at Grade 9, Step 4, and that the Human Resources Manager be placed at Grade 8, Step 6.

NOW, THEREFORE, BE IT RESOLVED THAT: The Pittsfield Charter Township Board of Trustees accept the compensation policy recommendations of Rehmann Robson as outlined above.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Conner, Lirones, Meyer, Urda-Thompson, Walter

NAYS: None

ABSENT: None

ABSTAIN: None

RESOLUTION DECLARED ADOPTED.

Feliziana Meyer, Clerk
Pittsfield Charter Township

DATED: October 25, 2005

PITTSFIELD CHARTER TOWNSHIP
Board of Trustees Meeting
Held October 25, 2005
ATTACHMENT #1

CERTIFICATE

I, Feliziana Meyer hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Pittsfield Charter Township, County of Washtenaw, State of Michigan, at a Regular Meeting held on October 25, 2005, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Feliziana Meyer, Clerk
Pittsfield Charter Township

DATED: October 25, 2005

**RESOLUTION FOR APPROVAL OF AN ORDINANCE TO AMEND THE
PITTSFIELD TOWNSHIP ZONING ORDINANCE**

RZ 05-03 Michael A. Joss

First Reading

October 25, 2005

WHEREAS Pittsfield Township received petition RZ 05-03 Michael A. Joss to rezone a property located at 4661 Carpenter Road in Section 13, known as Tax parcel ID# L12-13-300-026, from AG (Agricultural) to R2-B (Low Density Multiple-Family Residential) ; and

WHEREAS The Pittsfield Township Planning Commission held a public hearing on the petition on September 1, 2005; and

WHEREAS The Pittsfield Township Planning Commission received no comments; and

WHEREAS The Pittsfield Township Planning Commission has studied the petition in terms of the standards in Section 59.05 of the Zoning Ordinance; and

WHEREAS The Pittsfield Township Planning Commission recommended to the Pittsfield Township Board that the request to rezone the property in RZ 05-03 Michael A. Joss from AG (Agricultural) to R2-B (Low Density Multiple-Family Residential) be approved; and

WHEREAS The Pittsfield Township Planning Commission made the following findings regarding petition RZ 05-03 Michael A. Joss:

1. The petition is consistent with the Township's adopted Comprehensive Plan.
2. AG zoning is no longer appropriate for this area because conditions have changed. Public water and sanitary sewer services have become available and the zoning of neighboring properties have been changed to urban zoning districts. Therefore, a change in zoning from AG to R-2B is supported by changes in conditions in this area.
3. Public services are available for urban residential use, as permitted in the R-2B district. Public water and sanitary sewer services are available in Carpenter Road and have capacity to handle R-2B development of the property. Access will probably be provided by Cloverlane Drive when it is extended. The additional traffic that would be generated by R-2B development would not have adverse impact on traffic flow on Cloverlane Drive and on Carpenter Road.
4. Approval of the petition would set a precedent for rezoning the properties to the north and the property adjacent to the south to R-2B. However, such zoning would be consistent with the Comprehensive Plan.
5. Approval of the petition should have no adverse effects on property values in the area.
6. The property is a lot of record and is a reasonable unit of land for zoning consideration.
7. The minor discrepancies between the legal description and the survey drawing must be corrected before the Township Board acts on the petition.

;and

WHEREAS The minor discrepancies between the legal description and the survey drawing have been corrected.

PITTSFIELD CHARTER TOWNSHIP
Board of Trustees Meeting
Held October 25, 2005
ATTACHMENT #2

NOW THEREFORE BE IT RESOLVED, That the Pittsfield Township Board of Trustees approves the first reading of petition RZ 05-03 Michael A. Joss to rezone a property located at 4661 Carpenter Road in Section 13, known as Tax parcel ID# L12-13-300-026, from AG (Agricultural) to R2-B (Low Density Multiple-Family Residential).

Motion made by _____

Motion supported by _____

Vote on motion:

Yes: _____

No: _____

Absent: _____

Abstain: _____

**PITTSFIELD CHARTER TOWNSHIP BOARD OF TRUSTEES
RESOLUTION TO GRANT FINAL APPROVAL TO THE PRELIMINARY PLAT
FOR SP 99-01 SILVERLEAF SUBDIVISION PHASES 3 & 4
October 25, 2005**

WHEREAS, the Pittsfield Charter Township Municipal Services Department reviewed the "Preliminary Plat" submittal for Pines of Silverleaf Subdivision Nos. 3 and 4 and submitted their reports to the Board of Trustees and based on these reports the Board makes the following findings:

1. A proper application was filed by the applicant on February 9, 2005.
2. Final preliminary plat fees were received by the Treasurer's office on February 9, 2005.
3. The Planning Commission recommended the Board grant final approval of the preliminary plat with conditions on April 7, 2005.
4. A revised preliminary plat was received by the Township on September 15, 2005.
5. The Township engineer reviewed the preliminary plat and found the engineering satisfactory in his letter dated September 23, 2005. The photometric plan was found satisfactory in letter dated October 12, 2005.
6. The Township Planning Staff reviewed the preliminary plat and in the Township Planner's report dated September 22, 2005, staff found that the submittal conforms to Subdivision Ordinance requirements for final approval of a preliminary plat and/or items in the Consent Judgment dated February 7, 2005, conditions of the PUD District, and the conditions imposed by the Planning Commission.

NOW THEREFORE BE IT RESOLVED, that the Pittsfield Charter Township Board of Trustees hereby grants final approval of the preliminary plat Silverleaf Subdivision Phases 3 and 4 with the following conditions:

1. The proprietor shall enter into a subdivision agreement with the Township, provide to the Township a performance guarantee as required in the Township Subdivision Ordinance, and provide construction approval from the Washtenaw County Drain Commissioner before commencing any construction on the site.
2. Complete all improvements in the Silverleaf Subdivision No. 3 and 4 as amended in petition #RZ 99-01 to the satisfaction of the Township Staff and Engineer, or deposit with the Township a financial guarantee in a form acceptable to the Township to ensure the completion of the above mentioned improvements, before the Township Board approves the final plat for Silverleaf Subdivision No. 3 and 4.