

**Minutes of a Regular Meeting
Pittsfield Charter Township Board of Trustees, March 22, 2005
E.A. Jackson Morris Hall, The Robert A. Lillie Service Center
6201 W. Michigan Avenue, Ann Arbor, Michigan 48108**

Members Present: Brostrom, Burhop, Lirones, Meyer, Urda-Thompson, Walter
Members Absent: Conner.
Others Present: Yolanda Dawson (Recording Clerk), Director Mike Luptowski, Judith Walker.

1.0 Call Meeting to Order

Supervisor Walter called the meeting to order at 7:30 p.m. A quorum was present.

2.0 Pledge of Allegiance led by Supervisor Walter.

3.0 Roll Call – Trustee Conner is absent.

Supervisor Walter removes item 10.1 from the agenda, it has already been addressed.

4.0 Public Comment I

5.0 Public Hearings/Presentations

6.0 Approval of Minutes

6.1 Request to Approve Minutes of the Regular Meeting held on March 8, 2005.

Motion by Trustee Burhop, supported by Trustee Brostrom, to approve minutes of the regular meeting held on March 8, 2005, as corrected.

Corrections given to the recording clerk by Trustee Brostrom.

MOTION CARRIED.

7.0 Consent Agenda

8.0 Items from the Treasurer

9.0 Items from the Clerk

9.1 Request to Receive the February 2005 Revenue/Expenditure Report.

Motion by Treasurer Lirones, supported by Trustee Burhop, to receive the February 2005 Revenue/Expenditure Report.

MOTION CARRIED.

9.2 Request for Action: Payment of Payables, checks #50283 - #50426 in the amount of \$2,072,285.90.

Motion by Trustee Burhop, supported by Trustee Brostrom, to approve payment of payables, checks #50283 - #50426, in the amount of \$2,072,285.90.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: Conner.

ABSTAIN: None.

MOTION CARRIED.

9.3 Request for Action: Authorization for the Clerk to sign Election Coordination Committee agreements for Ann Arbor, Milan, and Saline School Districts.

Motion by Treasurer Lirones, supported by Trustee Burhop, to authorize the Clerk to sign Election Coordination Committee agreements for Ann Arbor, Milan, and Saline School Districts.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: Conner.

ABSTAIN: None.

MOTION CARRIED.

10.0 Items from the Supervisor/Assessor

10.2 Request for Action: A resolution of support for the Saline Kids Triathlon and Fun Run, June 26, 2005 and notification to the Washtenaw County Road Commission in support for this event. (See Attachment #1)

Motion by Treasurer Lirones, supported by Trustee Brostrom, to approve a resolution of support for the Saline Kids Triathlon and Fun Run, June 26, 2005 and notification to the Washtenaw County Road Commission in support for this event.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: Conner.

ABSTAIN: None.

MOTION CARRIED.

11.0 Items from the Office of Public Safety

11.1 Request for Action: Request to perform maintenance on the breathing air cylinders for the Pittsfield Fire Department by conducting hydrostatic testing of the air tanks in accordance with state regulations, maintenance to be performed by ASC Master Tek at a cost not to exceed \$2,080.00 to be charged to account number 336-777 Fire Equipment and Supplies.

Motion by Treasurer Lirones, supported by Trustee Urda-Thompson, to approve request to perform maintenance on the breathing air cylinders for the Pittsfield Fire Department by conducting hydrostatic testing of the air tanks in accordance with state regulations,

maintenance to be performed by ASC Master Tek at a cost not to exceed \$2,080.00, to be charged to account number 336-777 Fire Equipment and Supplies.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: Conner.

ABSTAIN: None.

MOTION CARRIED.

11.2 Request for Action: Notification letter from Dispatcher James A. Gruber requesting his termination of employment with Pittsfield Township is effective March 28, 2005.

Motion by Treasurer Lirones, supported by Clerk Meyer, to accept the letter of notification from Dispatcher James A. Gruber requesting termination of employment with Pittsfield Township effective March 28, 2005.

MOTION CARRIED.

11.3 Request for Action: Request for reimbursement for Criminal Law and Procedure, Juvenile Justice Process, Contemporary Issues in Criminal Justice, Supervision and Leadership, and Senior Project II for courses taken from 8/17/04 to 2/1/05 in the amount of \$4,720.00 for Officer Fusik.

Motion by Treasurer Lirones, supported by Trustee Brostrom, approving the reimbursement for Criminal Law and Procedure, Juvenile Justice Process, Contemporary Issues in Criminal Justice, Supervision and Leadership, and Senior Project II for courses taken from 8/17/04 to 2/1/05 in the amount of \$4,720.00 for Officer Fusik.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: Conner.

ABSTAIN: None.

MOTION CARRIED.

11.4 Request for Action: Acceptance of Officer Wickman's letter of resignation, the last day of work to be Tuesday, March 29, 2005.

Motion by Trustee Burhop, supported by Clerk Meyer, to accept letter of resignation from Officer Wickman with last day of work to be Tuesday, March 29, 2005.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: Conner.

ABSTAIN: None.

MOTION CARRIED.

11.5 Request for Action: Acceptance of Todd M. Benczkowski's resignation from the Pittsfield Fire Department submitted March 15, 2005.

Motion by Treasurer Lirones, supported by Trustee Burhop, to accept letter of resignation from Todd M. Benczkowski of the Pittsfield Fire Department submitted March 15, 2005.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: Conner.

ABSTAIN: None.

MOTION CARRIED.

12.0 Items from the Office of Municipal Services/Planning and Zoning

12.1 Request to Receive the Pittsfield Charter Township Great Lakes Waste Rubbish Collection Report and pay the February 2005 rubbish bill in the amount of \$59,882.25.

Motion by Trustee Burhop, supported by Trustee Brostrom, to receive the Pittsfield Charter Township Great Lakes Waste Rubbish Collection Report and pay the February 2005 rubbish bill in the amount of \$59,882.25.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: Conner.

ABSTAIN: None.

MOTION CARRIED.

12.2 Request for Action: Resolution authorizing the hire of Ms. Kelly R. Sparrow to the position of GIS/Engineering Intern – Utilities for up to 30 hours per week, effective March 23, 2005 through December 31, 2005, at an hourly rate of \$9.00 per hour.

Motion by Clerk Meyer, supported by Trustee Burhop, to approve resolution authorizing the hiring of Ms. Kelly R. Sparrow to the position of GIS/Engineering Intern – Utilities, for up to 30 hours per week, effective March 23, 2005 through December 31, 2005, at an hourly rate of \$9.00 per hour.

WHEREAS, the Pittsfield Charter Township Board of Trustees would like to authorize the hiring of Ms. Kelly Sparrow for the position of GIS/Engineering Intern, and

WHEREAS, Ms. Kelly Sparrow meets the qualifications required for a GIS/Engineering Intern and has successfully completed the pre-employment hiring process.

NOW, THEREFORE, BE IT RESOLVED THAT, the Pittsfield Charter Township Board of Trustees authorize the hiring of Ms. Kelly Sparrow, to serve in the position of GIS/Engineering Intern for up to 30 hours per week, effective March 23, 2005 through December 31, 2005, at an hourly rate of \$9.00 per hour.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: Conner.

ABSTAIN: None.

MOTION CARRIED.

12.3 Request for Action: Request that a resolution to approve the amended 5% increase in pricing for the water meter and service line accessories to go into effect as of April 1, 2005. (See Attachment #2)

Motion by Trustee Burhop, supported by Trustee Brostrom, to approve the resolution requesting approval of the amended 5% increase in pricing for the water meter and service line accessories to go into effect as of April 1, 2005.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: Conner.

ABSTAIN: None.

MOTION CARRIED.

12.4 Request for Action: Request enrollment in Business Math, Principles of Marketing, and Intro to Political Science at 100% reimbursement for courses to be taken from 1/8/05 to 4/30/05 in the amount of \$547.00 for Utility Billing and Customer Service Coordinator Judy White.

Motion by Treasurer Lirones, supported by Trustee Brostrom, to approve enrollment in Business Math, Principles of Marketing, and Intro to Political Science at 100% reimbursement for courses to be taken from 1/8/05 to 4/30/05 in the amount of \$547.00 for Utility Billing & Customer Service Coordinator Judy White.

MOTION CARRIED.

12.5 Request for Action: Introduce for first reading Ordinance No. 262 to amend the township code to comply with new standards provided by the US Environmental Protection Agency, The Michigan Department of Environmental Quality and the Ypsilanti Community Utilities Authority. (See Attachment #3)

Motion by Trustee Burhop, supported by Treasurer Lirones, to introduce for first reading Ordinance No. 262 to amend the township code to comply with new standards provided by the US Environmental Protection Agency, The Michigan Department of Environmental Quality and the Ypsilanti Community Utilities Authority.

Trustee Urda-Thompson said abbreviated terms should be spelled out clearly in the definition section. Utilities Director Luptowski said he would look into that.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: Conner.

ABSTAIN: None.

MOTION CARRIED.

12.6 Request to Approve the distribution of the proposed changes in the Land Use Map of the Comprehensive Plan. (See Attachment #4)

Motion by Treasurer Lirones, supported by Trustee Brostrom, to approve the distribution of the proposed changes in the Land Use Map of the Comprehensive Plan.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: Conner.

ABSTAIN: None.

MOTION CARRIED.

12.7 Request to Approve the second reading of RZ #04-19 Robert O. Andrus.
(See Attachment #5)

Motion by Treasurer Lirones, supported by Trustee Brostrom, to adopt the resolution for approval of an ordinance to amend the Pittsfield Charter Township Zoning Ordinance RZ #04-19 Robert O. Andrus, for second reading.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: Conner.

ABSTAIN: None.

MOTION CARRIED.

12.8 Request to Approve the second reading of RZ #04-08 Cholake, LLC/Miles of Golf.
(See Attachment #6)

Motion by Treasurer Lirones, supported by Clerk Meyer, to adopt the resolution for approval of an ordinance to amend the Pittsfield Charter Township Zoning Ordinance RZ #04-08 Cholake, LLC/Miles of Golf, for second reading.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: Conner.

ABSTAIN: None.

MOTION CARRIED.

13.0 Items from the Parks & Recreation Department

13.1 Request for Approval to purchase a new 2005 GMC 2500 Sierra 4WD truck from Red Holman Pontiac GMC for \$19,259.00 from account #751-970.00 (8,000) & #208-970.000 (\$10,859).

Motion by Treasurer Lirones, supported by Trustee Brostrom, to approve the purchase of a new 2005 GMC 2500 Sierra 4WD truck from Red Holman Pontiac GMC for \$19,259.00 from account #751-970.00 (\$8,000) & #208-970.000 (\$10,859).

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: Conner.

ABSTAIN: None.

MOTION CARRIED.

13.2 Request for Approval to purchase 144 trees for Lillie Park North & South using the Tree Mitigation Fund #211-740.000 and funding, in part, from a Michigan DNR Forestry Program – Emerald Ash Borer Tree Planting Grant Application at a final requested cost of \$45,513.50.

Motion by Treasurer Lirones, supported by Trustee Burhop, to approve purchase of 144 trees for Lillie Park North & South using the Tree Mitigation Fund #211-740.000 and funding, in part, from a Michigan DNR Forestry Program- Emerald Ash Borer Tree Planting Grant Application at a final requested cost of \$45,513.50.

Deputy Clerk BenDor spoke on what was included in the maintenance fee that is built into the total cost and warranty on the trees.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: Conner.

ABSTAIN: None.

MOTION CARRIED.

14.0 Unfinished Business

15.0 New Business

15.1 Motion to reappoint Donnelly Hadden, James Frederick Mangan, and Matthew Katalinech to the Board of Review for terms to expire December 31, 2006.

Motion by Treasurer Lirones, supported by Clerk Meyer, to reappoint Donnelly Hadden, James Frederick Mangan, and Matthew Katalinech, to the Board of Review for terms to expire December 31, 2006.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: Conner.

ABSTAIN: None.
MOTION CARRIED.

16.0 Public Comment II-none.

17.0 Adjournment by Supervisor Walter at 7:48p.m.

Yolanda Dawson, Department Assistant
Recording Clerk
Pittsfield Charter Township

Feliziana Meyer, Clerk
Pittsfield Charter Township

James R. Walter, Supervisor
Pittsfield Charter Township

MINUTES APPROVED AS CORRECTED AT THE PITTSFIELD CHARTER TOWNSHIP
BOARD OF TRUSTEES MEETING HELD APRIL 12, 2005.

PITTSFIELD CHARTER TOWNSHIP
Board of Trustees Meeting
Held March 22, 2005
ATTACHMENT #1

**PITTSFIELD CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

RES #05-22

**A RESOLUTION OF SUPPORT FOR THE SALINE KIDS TRIATHLON AND FUN RUN JUNE 26, 2005
AND NOTIFICATION TO THE WASHTENAW COUNTY ROAD COMMISSION OF SUPPORT FOR
THIS EVENT**

MARCH 22, 2005

Minutes of a Regular Meeting of the Township Board of Pittsfield Charter Township, Washtenaw County, Michigan held at the Township Administration Building located at 6201 W. Michigan Avenue in said Township, on the 22nd day of March 2005, at 7:30 p.m.

Members Present: Brostrom, Burhop, Lirones, Meyer, Urda-Thompson, Walter
Members Absent: Conner

The following preamble and resolution were offered by Member Lirones and supported by Member Brostrom.

WHEREAS, The Washtenaw County Road Commission has been asked by the Ann Arbor Triathlon Club to allow the closure of Campus Parkway for the 2005 Saline Kids Triathlon and Fun Run on Sunday, June 26, 2005, and

WHEREAS, The Pittsfield Charter Township Department of Public Safety has reviewed this request and found that there are no public safety concerns, and

WHEREAS, This event will be a safe, fun and affordable event that helps promote a healthy community,

NOW THEREFORE BE IT RESOLVED THAT The Pittsfield Charter Township Board of Trustees has no objection to the closure of Campus Parkway for the 2005 Saline Kids Triathlon and Fun Run on Sunday, June 26, 2005, and

BE IT FURTHER RESOLVED THAT It is understood that the Ann Arbor Triathlon Club will reimburse Pittsfield Charter Township for the cost of assistance from the Pittsfield Public Safety Department, and

BE IT FURTHER RESOLVED THAT The Pittsfield Charter Township Clerk sends a copy of this Resolution to the Washtenaw County Road Commission.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Lirones, Meyer, Urda-Thompson, Walter

NAYS: None

ABSENT: Conner

ABSTAIN: None

RESOLUTION DECLARED ADOPTED.

Feliziana Meyer, Clerk
Pittsfield Charter Township
DATED: March 22, 2005

PITTSFIELD CHARTER TOWNSHIP
Board of Trustees Meeting
Held March 22, 2005
ATTACHMENT #1

CERTIFICATE

I, Feliziana Meyer hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Pittsfield Charter Township, County of Washtenaw, State of Michigan, at a Regular Meeting held on March 22, 2005 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Feliziana Meyer, Clerk
Pittsfield Charter Township

DATED: March 22, 2005

PITTSFIELD CHARTER TOWNSHIP
Board of Trustees Meeting
Held March 22, 2005
ATTACHMENT #2

**PITTSFIELD CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

RES #05-23

**RESOLUTION TO APPROVE AMENDED WATER METER AND SERVICE LINE ACCESSORY
CHARGES FOR FISCAL YEAR 2005**

MARCH 22, 2005

Minutes of a Regular Meeting of the Township Board of Pittsfield Charter Township, Washtenaw County, Michigan held at the Township Administration Building located at 6201 W. Michigan Avenue in said Township, on the 22nd day of March 2005, at 7:30 p.m.

Members Present: Brostrom, Burhop, Lirones, Meyer, Urda-Thompson, Walter
Members Absent: Conner

The following preamble and resolution were offered by Member Burhop and supported by Member Brostrom.

WHEREAS, The costs to purchase water meters and water service line accessories has changed since the last Township pricing update in 2003, and

WHEREAS, The Pittsfield Charter Township Utilities Department has a need to offset the costs associated with the pricing increases in their water meters and service line accessories, and

WHEREAS, The requested price adjustments are in line with actual costs relative to current increases and overall administrative costs to the Pittsfield Township Utilities Department,

NOW THEREFORE BE IT RESOLVED, That the Pittsfield Township Utilities Department be authorized to charge the new rates for water meters and water service line accessories as submitted in the accompanying attachments, effective date of April 1, 2005.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Lirones, Meyer, Urda-Thompson, Walter

NAYS: None

ABSENT: Conner

ABSTAIN: None

RESOLUTION DECLARED ADOPTED.

Feliziana Meyer, Clerk
Pittsfield Charter Township
DATED: March 22, 2005

PITTSFIELD CHARTER TOWNSHIP
Board of Trustees Meeting
Held March 22, 2005
ATTACHMENT #2

CERTIFICATE

I, Feliziana Meyer hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Pittsfield Charter Township, County of Washtenaw, State of Michigan, at a Regular Meeting held on March 22, 2005 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Feliziana Meyer, Clerk
Pittsfield Charter Township

DATED: March 22, 2005

PITTSFIELD CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN

ORDINANCE NO. 262
FIRST READING

AN ORDINANCE TO AMEND THE TOWNSHIP CODE TO COMPLY WITH NEW STANDARDS PROVIDED BY THE US ENVIRONMENTAL PROTECTION AGENCY, THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY AND THE YPSILANTI COMMUNITY UTILITIES AUTHORITY.

PITTSFIELD CHARTER TOWNSHIP ORDAINS:

Section 1. That the Pittsfield Charter Township Code, Chapter 36, Utilities, Article VI, Division 4, Use of Public Sewers, is hereby amended as follows:

Chapter 36 Utilities

DIVISION 4. USE OF PUBLIC SEWERS

Sec. 36-231. Prohibited concentrations of certain pollutants and mercury reduction plan.

- A. No person shall discharge wastewater such that the concentration of pollutants in a grab sample exceed the following limits for oil and grease or pH:

100 mg/l oil and grease
< 5 or >11 standard units pH

- B. No person shall discharge wastewater such that the concentration of pollutants contained in a representative 24-hour composite sample shall exceed the following limits except as otherwise permitted in writing by the Director, with respect to the following compatible pollutants is at or above the following surcharge threshold, except as otherwise permitted in writing by the director and on payment of a surcharge, and no person shall discharge wastewater such that the concentration of pollutants contained in a representative 24-hour composite sample exceeds the following upper limits, with respect to the following compatible pollutants:

COMPATIBLES

300	mg/l BOD
350	mg/l SS

600 mg/l COD
 13 mg/l total phosphorus
 40 mg/l total nitrogen
 (TKN)

<u>Surcharge Threshold</u>	<u>Upper Limits</u>	
<u>300 mg/l</u>	<u>756 mg/l</u>	<u>5-day BOD (Biochemical Oxygen Demand)</u>
<u>350 mg/l</u>	<u>2366 mg/l</u>	<u>Total SS (Suspended Solids)</u>
<u>600 mg/l</u>	<u>1530 mg/l</u>	<u>COD (Chemical Oxygen Demand)</u>
<u>13 mg/l</u>	<u>63 mg/l</u>	<u>Total Phosphorus</u>
<u>25 mg/l</u>	<u>452 mg/l</u>	<u>Ammonia-Nitrogen</u>

- C. No person shall discharge wastewater such that the concentration of pollutants contained in a representative 24-hour composite sample shall exceed the following limits with respect to the following inorganic or organic pollutants or phenolic compounds:

INORGANICS

1.0 mg/l		Arsenic
0.005 mg/l	<u>0.0017</u>	Beryllium
0.100 mg/l		Cadmium
4.0 mg/l		Chromium (Total)
3.0 mg/l		Copper
1.0 mg/l		Cyanides
0.3 mg/l		Lead
See subsection F below		Mercury
<u>Nondetectable</u>		<u>Mercury</u>
3.0 mg/l		Nickel
0.12 mg/l		Silver
3.0 mg/l		Zinc

ORGANICS

<u>1.0 mg/l</u>	<u>Bis (2-Ethylhexyl) phthalate</u>
0.55 mg/l	Total Phenols
Nondetectable	Polychlorinated biphenyls (Nondetectable per USEPA Method 608. Any detectable Sample exceeds this limit)

- D. The total phenols limit is based on the discharge of any or all of the following phenolic compounds: 2-Chlorophenol, 4-Chlorophenol, 2, 4, 4-Dichlorophenol, 2, 4, 4-Dimethylphenol, 2, 4, 4-Dinitrophenol, 2-Methylphenol, 3-Methylphenol, 4-Methylphenol, 2-Nitrophenol, 4-Nitrophenol and Phenol. Discharge of other Phenolic compounds is prohibited except as specifically authorized by the Director.

- E. The Director shall annually review the quantities of industrial pollutants listed above which are discharged or proposed to be discharged to the sewage works. The director shall recommend any revisions to these limits necessary to insure that the NPDES Permit, Federal Pretreatment Standards and Water Resources limits are met and to insure that the industrial discharge will not interfere with the treatment process of sludge disposal. At such time as the previously cited limits are changed by the Township or PTUD, the unit authorizing such change shall notify the remaining units of such change.
- F. The local discharge limitation for mercury is established at the level of detection in accordance with the following:
1. There shall be no detectable amounts of mercury discharged to a township or YCUA sanitary sewer. Mercury sampling procedures, preservation and handling, and analytical protocol for compliance monitoring shall be in accordance with EPA Method 245.1. The level of detection, developed in accordance with the procedure specified in 40 CFR 136, shall not exceed 0.2 ug/L for Mercury, unless higher levels are appropriate due to matrix interference.
 2. The evaluation of potential matrix interference(s) shall include, at a minimum, the following:
 - (a) A demonstration that the laboratory conducting the analysis is capable of achieving the level of detection of 0.2 ug/L in reagent water;
 - (b) A demonstration that the level of detection of 0.2 ug/L cannot be achieved in the effluent; and
 - (c) Demonstration that an attempt has been made to resolve the matrix interference(s).
 3. In cases where true matrix interference(s) can be demonstrated, a discharge-specific level of detection will be developed in accordance with the procedure in 40 CFR 136. Discharge-specific levels of detection will be incorporated into the wastewater discharge permit of the non-domestic user.
 4. To ensure that the maximum allowable mercury loading to the POTW is not exceeded, PTUD may require any non-domestic user with a reasonable potential to discharge mercury to develop, submit for approval and implement a Mercury Reduction Plan (MRP). The MRP may be required by permit if the non-domestic user has not violated the local limit for mercury, but PTUD has determined that a reasonable potential for such violation may exist. MRP's may be required in notices of violations, orders or other enforcement actions when the non-domestic user has violated the mercury local limit. At a minimum, an approvable MRP shall contain the following:

- (a) A Written commitment by the non-domestic user to reduce all non-domestic discharges of mercury to levels below the level of detection within 3 years of the MRP's original approval date;
- (b) Within 60 days of notification by PTUD that a MRP is required, the non-domestic user shall supply an initial identification of all potential sources of mercury which could be discharged to the sanitary sewer system;
- (c) Specific strategies for mercury reduction with reasonable time frames for implementation, capable of ensuring that mercury discharges will be below the specified level of detection within 3 years;
- (d) A program for quarterly sampling and analysis of the non-domestic discharge for mercury in accordance with EPA method 245.1;
- (e) A demonstration of specific, measurable an/or otherwise quantifiable mercury reductions consistent with the goal of reducing mercury discharges below the specified level of detection. Where such reductions cannot be demonstrated through normal effluent monitoring (e.g., mercury discharges are already near level of detection), the demonstration should incorporate the following:
 - (1) Internal process monitoring, documenting the results of mercury reduction strategies at sampling locations within the facility (e.g., a program of regular monitoring of sink traps where mercury containing reagents had previously been disposed, but have since been substituted by non-mercury containing compounds).
 - (2) Internal and/or effluent sampling utilizing clean and/or ultra-clean sampling and analytical methods as referenced by EPA Federal Register. The results of such monitoring will not be used for compliance purposes unless performed in accordance with EPA Method 245.1 and collected at the appropriate compliance measurement location.
 - (3) Loading calculations wherein the non-domestic user calculates the total mass of mercury reduced from the sanitary sewer discharge through reagent substitutions, changes in disposal practices and/or other approved MRP strategies implemented.
- (f) A semi-annual report on the status of the mercury reduction efforts. At a minimum, these reports shall: identify compliance or noncompliance with specific reduction commitments in the MRP; summarize the analytical, mass-based or other quantifiable demonstrations of mercury reductions performed to date; provide all applicable analytical data; provide an evaluation of effectiveness of actions taken to date; provide updates to the initial list of mercury

containing compounds discharged to the sanitary sewer and propose for approval new strategies and/or modifications to the current MRP to continue and improve mercury reduction efforts; and

- (g) Any other conditions that PTUD deems necessary to ensure that mercury reduction efforts are effective in achieving the goals of this Section.
5. Failure to submit an approvable MRP within 30 days of the required due date shall constitute significant non-compliance in accordance with this Section, and will result in publication as a significant violator.
 6. A MRP may be evaluated for adequacy at any time by PTUD. If such an evaluation determines that the Mercury Reduction Plan is inadequate, or the non-domestic user has not complied with its approved MRP, the non-domestic user will be notified. Failure to comply with the MRP requirement constitutes non-compliance; PTUD will follow its Enforcement Response Plan (ERP) to ensure that corrective actions are taken.
 7. A non-domestic user may request a release from MRP requirements if all samples of discharge for a period of one year are less than the specified level of detection; the non-domestic user has complied with the minimum monitoring frequency of quarterly sampling events; and PTUD deems that MRP commitments have been fulfilled sufficiently to ensure continued compliance with the mercury limitation. PTUD will notify the non-domestic user of any release from MRP requirements in writing.
 8. If the MRP requirement is waived by PTUD, the non-domestic user remains subject to the local limitation for mercury in accordance with the requirements of this Chapter.
 9. Re-discovery of mercury in the non-domestic user discharge subjects said user to the submission of a new MRP, or escalation of enforcement in accordance with the MRP.

Section 2. Effective Date: This ordinance shall take effect upon publication by summary.

Ayes:
Nays:
Absent:

Adopted by the Pittsfield Charter Township Board of Trustees at a Regular meeting on the day of _____, 2005.

PITTSFIELD CHARTER TOWNSHIP
Board of Trustees Meeting
Held March 22, 2005
ATTACHMENT #3

James R. Walter
Pittsfield Township Supervisor

Feliziana Meyer
Pittsfield Township Clerk

First Reading:
First Publication (Posting):
Second Reading:
Second Publication (Posting):
Effective Date:

State of Michigan)
) ss
County of Washtenaw)

I, the undersigned, the duly qualified Clerk of the Charter Township of Pittsfield, Washtenaw County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of the proceedings taken by the Township Board at a Regular meeting held on the day of , 2005.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this day of , 2005.

Feliziana Meyer
Pittsfield Township Clerk

PITTSFIELD CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
RES #05-21
DISTRIBUTION OF PROPOSED
COMPREHENSIVE PLAN CHANGES

Minutes of a Regular Meeting of the Township Board of Pittsfield Charter Township, Washtenaw County, Michigan held at the Township Administration Building located at 6201 W. Michigan Avenue in said Township, on the 22nd day of March 2005, at 7:30 p.m.

Members Present: Brostrom, Burhop, Lirones, Meyer, Urda-Thompson, Walter
Members Absent: Conner

The following preamble and resolution were offered by Member Lirones and supported by Member Brostrom.

WHEREAS, The Pittsfield Charter Township Planning Commission has a strong interest in planning the future of Pittsfield Township, and

WHEREAS, The Planning Commission discussed the proposed change at their regular meeting of February 17, 2005 and held a workshop on this matter on March 3, 2005, and

WHEREAS, The Township has an obligation to provide the current and future citizens of Pittsfield Township with a Comprehensive Plan that balances the needs of its residents and future residents while protecting the natural and built environment, and

WHEREAS, Public Act 168 of 1959, as amended in January of 2002 requires the Pittsfield Township Planning Commission to develop and approve all land use plans and it requires the Township Board of Trustees to approve a draft of the proposed changes to a land use plan before it is distributed for comments.

NOW THEREFORE BE IT RESOLVED, that the Pittsfield Charter Township Planning Commission recommends that the Board of Trustees approve for distribution the proposed changes to the Future Land Use Map of the Township's adopted Comprehensive Plan (attachment "A").

BE IT FURTHER RESOLVED, that the Planning Commission made the following findings on this matter:

1. The proposed change is consistent with the Plan's Land Use Policy Vision A Statement.

Vision A: Pittsfield Township will offer diverse land uses arranged in a distinct and logical pattern taking into consideration existing uses, public needs and services, environmental conditions and the capacity of transportation, utilities and community facilities.

(Chapter 2, p. 14)

- A. The area being considered for the change is the southern most 15.34 acre portion of a parcel of land which is approximately 60 acres in size. The remainder of this parcel is designated on the Future Land Use Plan as moderate density suburban residential and has already been rezoned to R-1B (Single-Family Suburban Residential).
- B. The subject property is currently designated for future commercial use, in the US-23/US-12 special planning area. While an adjacent parcel to the south is also designated for the same future use, the 15.34 acre parcel under consideration currently has no access to Michigan Avenue through that parcel.
- C. The 15.34 acre partial parcel under consideration would be compatible with designations for adjacent properties having either the existing future land use designation or a moderate density residential designation. This change will have no impact on the Township's land use as a whole, as the parcel is embedded between several large parcels and US-23.
- D. The majority of this parcel, and an adjacent parcel, approximately 100 acres, have recently been rezoned to R1-B, (single-family suburban residential). No redevelopment is proposed to the south, in the commercial/special planning area. It is logical to change the future land use designation of the 15.34 acres to suburban residential in order to incorporate this land into a potential large moderate density suburban residential neighborhood, which would adjoin an existing suburban residential development to the west, Bridgefield Estates.
- E. If this change is not made, future residential development would leave this 15.34 acre partial parcel undeveloped and landlocked until such time as the property to the south redevelops. This would not allow for the orderly development of this area, and would leave the partial parcel with a future commercial land use designation, with no access to the appropriate roadway, which is US-12.
- F. It is in the best interest of the Township and the neighboring subdivisions to follow the pattern of ownership, and change the designation of this partial parcel to moderate density suburban residential, in order to create a stable and well-planned neighborhood development on the entire parcel as well as the parcels to the west.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Lirones, Meyer, Urda-Thompson, Walter

NAYS: None

ABSENT: Conner

ABSTAIN: None

RESOLUTION DECLARED ADOPTED.

PITTSFIELD CHARTER TOWNSHIP
Board of Trustees Meeting
Held March 22, 2005
ATTACHMENT #4

Feliziana Meyer, Clerk
Pittsfield Charter Township
DATED: March 22, 2005

CERTIFICATE

I, Feliziana Meyer hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Pittsfield Charter Township, County of Washtenaw, State of Michigan, at a Regular Meeting held on March 22, 2005 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Feliziana Meyer, Clerk
Pittsfield Charter Township

DATED: March 22, 2005

**RESOLUTION FOR APPROVAL OF AN ORDINANCE TO AMEND THE PITTSFIELD
CHARTER TOWNSHIP ZONING ORDINANCE**

RZ #04-19 Robert O. Andrus

Second Reading

March 22, 2005

WHEREAS Pittsfield Township received petition RZ 04-19 Robert O. Andrus to rezone property located at 3650 Carpenter Road in Section 11 from W-1 (Wholesale and Warehousing District) to C-2 (General Commercial District) for property described as Tax ID #'s L12-11-450-002, and L12-11-450-026,

WHEREAS The Pittsfield Township Planning Commission held a public hearing on the petition on January 13, 2005, and

WHEREAS The Pittsfield Township Planning Commission heard no public comment; and

WHEREAS The Pittsfield Township Planning Commission has studied the petition in terms of the standards in Section 59.05 of the Zoning Ordinance;

WHEREAS The Pittsfield Township Planning Commission passed a resolution on February 17, 2005 to recommends to the Pittsfield Township Board that the request to rezone the property in petition RZ 04-19 Robert O. Andrus from W-1 (Wholesale and Warehousing District) to C-2 (General Commercial District) be approved;

WHEREAS The Pittsfield Township Planning Commission made the following findings regarding petition RZ 04-19 Robert O. Andrus:

- 1.** The petition is consistent with the Township's adopted Comprehensive Plan. The property is located in the north end of an area that the Plan designates for regional commercial use. The C-2 district permits uses that are compatible with that land use designation.
- 2.** The property is located in an area that was industrial in nature at the time the Zoning Ordinance was adopted in 1970. Since that time the industrial area has been reduced to the properties now zoned W-1 and I-1. During this time this portion of the Carpenter Road corridor has become primarily commercial in character. While the current W-1 zoning permits a reasonable use of the property, given the self storage and concrete mixing plant uses on the adjacent sites, the petition is consistent with the changed character of the corridor.
- 3.** Approval of the petition would not create any precedents for commercial zoning on neighboring properties. The trend to commercial use and zoning for the properties currently zoned W-1 and I-1 is already well established.

4. Public services and facilities are available to the property. Commercial use of the property will add traffic to Carpenter Road, in the form of turning movements. The traffic signal at Center Valley Drive will create gaps in the traffic stream that will permit vehicles to enter and leave the site.

5. Approval of the petition would have no adverse impact on property values in this area. Properties probably already carry commercial valuations in the market, regardless of existing zoning.

WHEREAS The Pittsfield Township Planning Commission transmitted the Township Planner's report of January 12, 2005 as their report on the petition.

NOW THEREFORE BE IT RESOLVED That the Pittsfield Township Board of Trustees approve the second reading of petition RZ 04-19 Robert O. Andrus to rezone parcel with Tax ID #'s L12-11-450-002 and L12-11-450-026 from Wholesale and Warehousing District (W-1) to General Commercial District (C-2).

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: Conner.

ABSTAIN: None.

MOTION CARRIED.

**RESOLUTION FOR APPROVAL OF AN ORDINANCE TO AMEND
THE PITTSFIELD CHARTER TOWNSHIP ZONING ORDINANCE
RZ 04-08 CHOLAKE, LLC / MILES OF GOLF
SECOND READING
March 22, 2005**

WHEREAS, Pittsfield Township received petition RZ 04-08 Cholake, LLC / Miles of Golf, from Cholake, LLC / Miles of Golf, to rezone a parcel of land totaling 28.29 acres of land in the NW ¼ of Section 12 east of Carpenter Road known as parcels #L12-12-200-014, from Recreation Conservation (RC) to Planned Unit Development (PUD); and

WHEREAS, The Pittsfield Township Planning Commission held a public hearing on this petition on July 15, 2004 and received no comments; and

WHEREAS, The Pittsfield Township Planning Commission reviewed the petition and required a number of changes in the area plan; and

WHEREAS, The Pittsfield Township Planning Commission determined by separate resolution that the petition meets the standards for a PUD district as provided in Section 52.07C of the Zoning Ordinance, and for a zoning amendment as provided in Section 59.05 of the Zoning Ordinance, provided certain conditions are met; and

WHEREAS, The Area Plan part of the petition, being 6 sheets, date stamped February 9, 2005 was received by Pittsfield Township; and

WHEREAS, The Pittsfield Township Planning Commission by resolution recommended approval of petition RZ 04-08 Cholake, LLC / Miles of Golf.

WHEREAS, the Pittsfield Township Planning Commission transmitted the Township Planner's report of January 12, 2005 as the Planning Commission's report on the petition.

NOW THEREFORE BE IT RESOLVED That the Pittsfield Township Board of Trustees approves the second reading of petition RZ 04-08 Cholake, LLC / Miles of Golf with the following conditions:

1. No uses shall be permitted other than those specified on the area plan.
2. A preliminary site plan shall be submitted for the entire property in the petition and approved by the Planning Commission before a final site plan may be submitted for any part of the property.
3. The petitioner shall record a conservation easement for the area delineated for the easement on the area plan before a final site plan may be submitted for any part of the property.
4. Land Divisions shall be applied for and approved before a final site plan may be submitted for any part of the property.

5. Applicant shall submit recorded access easements prior to approval of preliminary site plan.
6. Detention must be provided for all entities.
 - a. Detention shall be sized to handle storm water for the entire development.
 - b. Storm water easements must be created for storm water that crosses any lot on which it has not been generated.
 - c. All detention facilities shall be shown on the preliminary site plan.
 - d. Detention facilities shall be completed and operational before a building permit may be issued for either lot II or III.
7. A drainage district shall be established for the entire property. Such district shall be in place before the Planning Commission approves a final site plan for either lot II or III.
8. Phasing shall be shown on the preliminary site plan. Phasing shall include demolition of any existing features to be removed as well as the construction of any common improvements.
9. Placements of buildings on the area plan are acceptable as concepts only and may be changed as part of the review of a final site plan for each lot.
10. Landscaping shown on the area plan is acceptable as concepts only. Species, quantities, and location may be changed as part of the review of a final site plan for each lot.
11. Utilities on the area plan are conceptual only and shall be worked out on the final site plan for each lot.

ROLL CALL VOTE:

AYES: Brostrom, Burhop, Lirones, Meyer, Urda-Thompson, Walter.

NAYS: None.

ABSENT: Conner.

ABSTAIN: None.

MOTION CARRIED.