

**Minutes of a Regular Meeting  
Pittsfield Charter Township Board of Trustees, November 9, 2004  
E.A. Jackson Morris Hall, The Robert A. Lillie Service Center  
6201 W. Michigan Avenue, Ann Arbor, Michigan 48108**

**Members Present:** Brostrom, Burhop, Conner, Lirones, Marine, Skrobola, Walter  
**Members Absent:** None.  
**Others Present:** Yolanda Dawson (Recording Clerk), Sharon Abel, Zella Pollicy, Kristin Orłowski, Andrea Urda-Thompson, Feliziana Meyer, Todd Carter, Rich Olson, Judith Walter, Thom Verwys

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**1.0 Call Meeting to Order**

Supervisor Walter called the meeting to order at 7:30 p.m. A quorum was present.

**2.0 Pledge of Allegiance** led by Supervisor Walter.

**3.0 Roll Call** – All present except Trustee Conner, who entered the meeting later.

**4.0 Open Meetings Act/Public Comment I** – none.

**5.0 Public Hearings/Presentations**

**6.0 Approval of Minutes**

**6.1 Request to Approve Minutes of the Regular Meeting held on October 26, 2004.**

Motion by Treasurer Skrobola, supported by Trustee Burhop, to approve the minutes as corrected.

Clerk Lirones added the motion which followed the executive session and the time of adjournment to the proposed minutes.

**MOTION CARRIED.**

**7.0 Consent Agenda**

**8.0 Items from the Treasurer**

**9.0 Items from the Clerk**

**9.1 Request for Action: Payment of Payables, checks #48288–#48398 for the amount of \$2,426,966.97.**

Motion by Trustee Burhop, supported by Treasurer Skrobola, to approve payment of the payables, checks #48288 - #48398 #48441, for the amount of \$2,426,966.97.

**ROLL CALL VOTE:**

**AYES:** Brostrom, Burhop, Lirones, Marine, Skrobola, Walter.

**NAYS:** None.

**ABSENT:** Conner.

**ABSTAIN:** None.

**MOTION CARRIED.**

**9.2 Request for Approval of Resolution Authorizing the continuation of employment of Edward Golembiewski in the position of Intern -Clerk's Office.**

Motion by Trustee Burhop, supported by Trustee Brostrom, to approve the resolution authorizing the continuation of employment of Edward Golembiewski in the position of Intern-Clerk's Office.

WHEREAS, the Pittsfield Charter Township Board of Trustees authorized the hire of Mr. Edward Golembiewski to the position of Temporary Election Worker effective September 13, 2004, through November 2004.

AND, WHEREAS, Mr. Edward Golembiewski's performance in this position has been exceptional, and his continued employment in the Clerk's Office as an intern will be of benefit to the Office.

AND, WHEREAS, Mr. Edward Golembiewski meets the qualifications required for an intern in the Clerk's Office,

NOW, THEREFORE, BE IT RESOLVED THAT, the Pittsfield Charter Township Board of Trustees authorizes the extension of employment of Mr. Edward Golembiewski, in the position of Clerk's Office Intern, for up to 40 hours per week, effective December 1, 2004, at an hourly rate of \$10.00 per hour.

**ROLL CALL VOTE:**

**AYES:** Brostrom, Burhop, Lirones, Marine, Skrobola, Walter.

**NAYS:** None.

**ABSENT:** Conner.

**ABSTAIN:** None.

**MOTION CARRIED.**

**10.0 Items from the Supervisor/Assessor**

**10.1 Request for Action: Approval of Recommendations for Non-Union Employee Compensation and Benefit Package for 2005.**

Motion by Treasurer Skrobola, supported by Trustee Burhop, to approve the recommendations for non-union employee compensation and benefit package for 2005. (see attachment #1)

Trustee Marine said he did not see this item in his packet.

Supervisor Walter said it should be with the October 21<sup>st</sup> memo from Human Resources Manager Orłowski.

Trustee Marine said he had the MERS information, but he was having trouble finding the correct one. He said he has the recommendations for merit pay, but he does not have the resolution.

Supervisor Walter said the board packet may be out of order.

Trustee Marine requested that Ms. Orłowski come up and give a quick summary of this item.

Supervisor Walter invited Ms. Orłowski to address the Board.

Ms. Orłowski said that the Human Resources is proposing an upgrade to the non-union employee benefits package, which had not been enhanced since 1997. She outlined the proposed changes: a cost of living adjustment of 3%; an upgrade to the MERS benefits package, from a B-2 program to B-3; long term disability insurance; and, in keeping with the other groups, some changes to the co-pays for prescription drug coverage and emergency coverage for several of the health care plans. She noted that the retiree health insurance program would remain the same at this time, pending any future actuarial studies of the retiree health program.

Trustee Marine said he did find his paperwork, and he realized that he did read it, and he had a couple of questions for Ms. Orłowski. He asked about the increased co-pays for prescription drug coverage, from \$2.00 per prescription to "10/20." He asked what the \$10.00 and \$20.00 referred to.

Ms. Orłowski said the \$10.00 is for generic prescriptions and \$20.00 is for brand name.

Trustee Marine said that wasn't clear to him, and he thought it was something different. He asked whether the township is planning to offer a different Care Choices plan, which increases the emergency room co-pay from \$25.00 to \$50.00.

Ms. Orłowski said that is correct. That plan is currently being offered to employees and the only change would be the prescription drug coverage and also the emergency room co-pay.

Trustee Marine asked how that differs from the 700 plan, because he sees that the township is trying to phase out the 700 plan.

Ms. Orłowski said several employees were in the 700 plan prior to 1997, so they are grandfathered into that plan. The only major difference is that they do not pay an office visit co-pay and they do not pay an urgent care co-pay.

Trustee Marine said there are no co-pays, no wonder they want that. He said he had one more question regarding item #5 the retiree health care. He said he knows he read it and that Ms. Orłowski just mentioned it, but he wondered what it meant.

Ms. Orłowski explains that the cost of healthcare is increasing and at this time the township provides retiree healthcare to all employees. She said the township needs to get a grip on how much this will cost the township in the future, and if the township needs to start funding for this, what level of funding will they need to start planning for. She said an actuarial study at some later point in the future will indicate how much the township needs to start pre-funding, if that's the direction the township wishes to go.

Trustee Marine asks how the township currently funds retiree health benefits.

Ms. Orłowski said it is currently being paid for out of the benefits line item for retiree health care.

Trustee Marine asked if that is just part of the township's total budget, not necessarily the general fund, but a line item in the general fund.

Ms. Orłowski said she couldn't answer which exact line item it comes out of, but the township is paying for retiree health care.

Trustee Marine asked should the township, or would it be, workers would start paying in toward their retirement, or is that one of the possibilities from doing this type of study.

Ms. Orłowski said that is something that would be investigated or *reviewed*.

Trustee Marine said the final question he has, and he has tried to understand this, but could Mrs. Orłowski explain the change from B-2 to B-3 and the change to the E-2 retirement plans. He said he knew the Board is going to vote on that next, so he wanted to take care of that now.

Ms. Orłowski said with the MERS retiree plan for the non-union administrative group, they have what is called a multiplier, which is part of the formula to determine what employees will receive when they retire, in terms of their pension. She said currently, that multiplier is at 2%, and a 2.25% multiplier is now being proposed. She said that is the only change being recommended at this time for the non-union employees.

Trustee Marine asks whether the non-union employees' contribution will also increase.

Ms. Orłowski said yes, their contribution will increase by 1%, and the township will also be contributing additional funds.

Trustee Marine asked whether the township will be contributing an additional 1%, matching.

Ms. Orłowski said it would be approximately an additional 1%.

Trustee Marine said he doesn't know if it is an upgrade or not; he asked for the reason the township is recommending this change

Ms. Orłowski said there was an inquiry by non-union employees about upgrading to a B-3. She said in the long term, it's a better program for employees when they retire, and there have not been any changes to the retiree program for non-union employees since 1997.

Trustee Marine asked if this brings them more in line with what the township gives to some of the union employees.

Ms. Orłowski said it brings them in line with the elected officials.

Trustee Marine asks for an explanation of the E-2 benefit.

Ms. Orłowski said the E-2 benefit is being proposed for the elected officials, and it is an annual cost of living allowance that is not compounded.

Trustee Marine asked if every year they would get an adjustment in their retirement benefits at a rate of inflation or whatever the cost of living adjustment is at that point in time.

Ms. Orłowski said yes, it is a 2.5% cost of living allowance.

Trustee Marine asked if it is a straight 2.5%, not based on cost of living figures.

Ms. Orłowski said yes, it's 2.5% of the base pension, so if you had \$500.00 per month, you would add \$12.50 in that the first year and an additional \$12.50 in the second year, and so forth.

Trustee Marine said so it's not really based on the economy, or a cost of living raise, it's based on this figure that is already designated. He asked how this is different, what it is upgraded from, and what other differences are to the elected officials' pensions.

Ms. Orłowski said that currently, there is no cost of living allowance program for the elected officials, so this is a new feature.

Trustee Marine asked what is the current pay-in by those elected officials, or what would be the new pay-in.

Ms. Orłowski said currently the elected officials contribute approximately 6.93%, and the township is not proposing any additional employee contribution at this time.

Trustee Marine stated that there is to be no additional contribution to go from the current plan to the E-2, so they all continue to contribute the 6.93%. He said now they will start receiving a 2.5% cost of living allowance.

Ms. Orłowski said yes, there are no additional contributions proposed.

Trustee Marine thanked Ms. Orłowski for her time.

**ROLL CALL VOTE:**

**AYES:** Brostrom, Burhop, Lirones, Marine, Skrobola, Walter.

**NAYS:** None.

**ABSENT:** Conner.

**ABSTAIN:** None.

**MOTION CARRIED.**

**10.2 Request for Action: To Adopt Resolution for approval for changing MERS Benefits for Administrative/Non-Union Employees.**

Motion by Treasurer Skrobola, supported by Trustee Burhop to adopt the resolution to approve the changing of MERS benefits for Administrative/Non-Union employees (see attachment #2).

**ROLL CALL VOTE:**

**AYES:** Brostrom, Burhop, Lirones, Marine, Skrobola, Walter.  
**NAYS:** None.  
**ABSENT:** Conner.  
**ABSTAIN:** None.  
**MOTION CARRIED.**

**10.3 Request for Action: To Adopt Resolution for approval of changing MERS Benefits for Elected Officials.**

Motion by Treasurer Skrobola, supported by Trustee Burhop, to adopt the resolution to approve the changing of MERS Benefits for Elected Officials. (see attachment #3)

Trustee Marine said he is not going to support this at this time, because this is an extra added benefit with no extra added costs. He said at least in the extra added benefit for the non-union employees, they are paying for it. He said he is not very *sure*, he has not seen enough information to convince him that this would be needed or is warranted, and he just knows that right now, the Board members are being asked to give the elected officials an extra added benefit with no cost to them, so he will not approve this.

Clerk Lirones said she thinks that this is coming up in some of the various union contracts as well; it won't be affecting just one group in the end.

Trustee Marine asked does that mean it is for more than just the elected officials.

Clerk Lirones said no, not at this time.

Trustee Marine asked if this resolution is for the elected officials.

Clerk Lirones said yes.

Trustee Marine said he stands by what he just said.

**ROLL CALL VOTE:**

**AYES:** Brostrom, Burhop, Lirones, Skrobola, Walter.  
**NAYS:** Marine.  
**ABSENT:** Conner.  
**ABSTAIN:** None.  
**MOTION CARRIED.**

**10.4 Request for Action: Approval of Prolonged Illness Leave for Verna Phillips-Lowe effective November 2, 2004.**

Motion by Treasurer Skrobola, supported by Trustee Brostrom, to approve the prolonged illness leave for Verna Phillips-Lowe, effective November 2, 2004.

**ROLL CALL VOTE:**

**AYES:** Brostrom, Burhop, Lirones, Marine, Skrobola, Walter.  
**NAYS:** None.  
**ABSENT:** Conner.  
**ABSTAIN:** None.  
**MOTION CARRIED.**

#### **10.5 Motion to Approve Recommendations for Merit Pay for Non-Union Employees.**

Motion by Treasurer Skrobola, supported by Trustee Burhop, to approve recommendations for merit pay for non-union employees (see attachment #4).

Trustee Marine said he noticed that there were ten merit requests submitted and only nine were accepted, and he doesn't know what information he can be given, but he is curious, because typically the merit requests come from the employees' superiors who feel that the people that they are submitting these requests for are deserving. He said he wants to know if there is any explanation as to why only nine of the ten were accepted.

Supervisor Walter asked Ms. Orlowski to explain the merit pay review process. He noted that this is personnel information.

Mrs. Orlowski said the merit committee is composed of the township Supervisor, Treasurer, and Clerk, and receives recommendations from the department heads for their employees; merit requests have not always been granted. She said they have been denied in the past for some individuals, and this particular situation is the same in that regard. She said she can't really comment any further because it is a personnel matter and she doesn't feel it is appropriate to comment further.

Trustee Marine said that leaves him with a problem because he doesn't have any information to vote on again, and it's not that he doesn't support these recommendations, adding his congratulations to Ms. Orlowski, but he just feels uncomfortable voting in favor of this because he doesn't understand it. He said he understands the quandary she is in, so it is kind of a catch 22, she can't give the Board information, and he is being asked to vote on something when he doesn't have information to vote on. He thanked Ms. Orlowski.

Supervisor Walter said that without responding directly to the current recommendations, merit requests have been turned down in the past, and that's why there is a review committee. He said the committee looks at each request and has to decide whether the request from the department head to the committee reflected a strong enough performance to merit the merit raise. He said that because of the confidentiality of personnel records, it's difficult to give much more information than that, other than the fact that the committee along with the Human Resources manager did review all of these and they felt that all but one met the criteria for an increase.

Clerk Lirones added that up to the salary mid-point, the step increase is automatic provided there is no problem. She said that beyond the mid-point, it's no reflection that there is any problem with the employee, but beyond the mid-point, the merit pay is not automatic; it requires service above and beyond the job's requirements, and that's what is reviewed. She said it isn't in any way intended to be a negative reflection on any of the employees, if a request was not submitted or the request was denied; it's in no way a negative implication, it's just that the employee did not get the merit pay increase.

Trustee Marine said he understands what the Clerk is saying, and this actually puts the Board members in a place where they just have to accept. He said he sees names on the list that he wholeheartedly supports, and others that he does not know, others he wholeheartedly supports because he knows them and he is happy and proud to have served with them over the past few years. He said he doesn't know how to address this, but maybe in the upcoming months this could be addressed. He said maybe this type of resolution should never come in front of this Board because he personally thinks that it is, he takes his vote seriously and always has, and he finds it very difficult to vote when he has no basis to make that decision. He said maybe the Board should find a way to make sure that these types of issues don't come in front of this Board, because in reality, it doesn't come in front of this Board anyway, it goes in front of a review committee, and then you ask for our legally binding votes in this. He said he feels very uncomfortable with this, and he doesn't know if others feel uncomfortable voting with lack of knowledge, but he clearly does. He said he does approve of these, he will approve this, but he clearly would like to state for the record that again, maybe a way should be found to have this taken out of this kind of Board action, and he doesn't know how you can do that.

Supervisor Walter said his point is duly noted.

Todd Carter, a resident of Pittsfield, said his question is simply whether the guidelines that the committee goes through to determine if someone passes or doesn't get the merit pay, are those public and are they written down or is it a subjective evaluation.

Supervisor Walter said the guidelines are basically whether the employees exceed the normal expectations of the job, and this is outlined in the memo, which is public.

Clerk Lirones handed the memo to Mr. Carter. She said that the township did do an extensive compensation study several years back; there had been no thorough compensation studies done in the township for many, many years, and this was a part of the recommendations of Michigan Municipal League that performed the studies, and the township is following their guidelines and procedures. She said it is a fairly standard procedure in many municipalities.

**ROLL CALL VOTE:**

**AYES:** Brostrom, Burhop, Lirones, Marine, Skrobola, Walter.

**NAYS:** None.

**ABSENT:** Conner.

**ABSTAIN:** None.

**MOTION CARRIED.**

**11.0 Items from the Office of Public Safety**

**11.1 Receive Fire Department Incident Summary Report for the month of September.**

Motion by Trustee Burhop, supported by Trustee Brostrom to receive the Fire Department Incident Summary Report for the month of September.

**MOTION CARRIED.**

**11.2 Request for Action: Enrollment in Law Enforcement and Police Services (100%), Studies in the New Testament (100%), Senior Project 1 (100%), Research Methods Corrections (100%), and The Christian Ethos (100%), for Officer Patrick Gray, at Concordia University with classes starting November 1, 2004 and classes ending May 16, 2005, with a cost of \$4,130.00.**

Motion by Trustee Brostrom, supported by Treasurer Skrobola, to approve the enrollment in Law Enforcement and Police Services (100%), Studies in the New Testament (100%), Senior Project I (100%), Research Methods Corrections (100%), and The Christian Ethos (100%), for Officer Patrick Gray at Concordia University with classes starting November 1, 2004 and ending May 16, 2005, with a cost of \$4,130.00.

Trustee Marine said this person is asking to be funded \$4,130.00 for courses that they could take at Eastern Michigan University, at least some of the courses could be taken at Eastern Michigan University, for approximately a third of the cost. He said and on top of it the person is asking the Board to fund 100% of studies in the New Testament, which clearly he doesn't believe is something a public body should be funding. He said this is something that should be taken care of, he has stated over and over again, and he will continue to state it over and over again, this is a ridiculous amount of money and it is ridiculous that this Board should be funding Christian education, and even if the Board does vote to fund this, there is no reason in the world that it should be funded at 100%, because Christian education courses are not part of his job, and he has said this before.

Trustee Burhop said she objects to the studies in the New Testament and the Christian Ethos, and he can take those on his own time. She said she thinks it's his own prerogative, but she does object to taxpayers' money being used for something like that, and she hopes they can change that some time in the future.

Supervisor Walter said that is one of the subjects of the current negotiations.

Clerk Lirones said that was the point that she wanted to make as well. She said that obviously many of them are extremely frustrated with the current police contract, and she is extremely glad that this is going to binding arbitration and obviously, given that the police contract was such a subject of discussion during the recent election, this is exactly one of the problems the Board members have been having and one of the things they definitely want to clear up. She said she felt like they have been hamstrung by this contract for a very long time, and she is extremely frustrated with it as well, but she also feels bound by the recommendation of the department head, as usual, and by the current contract.

Supervisor Walter said based on the current contract, this is a past practice and they would be opening themselves to some unfair labor practices if it was denied. He said it does seem kind of strange to suggest folks who get over \$4,000.00 a semester for going to school are under compensated.

Trustee Marine said there is no contract that can override the constitution, number one, and they are clearly trading on constitutional grounds which the township's attorney's opinion has clearly stated, and number two, in the contract negotiations they are actually not dealing with this problem, because the township has never tried to talk about private and religious education, what they have talked about is actual dollars. He said that as he has stated before, if you fund someone only a certain amount of money, they will still continue to take these same courses, at the same universities if they so choose, it would just take them a longer period of time to get that same education. He

said he actually had a police officer, that he saw recently, who told him that they were willing to negotiate this particular item. He said he doesn't know if that is really true because he hasn't been privy to any of the negotiations, however, he thinks that specifically should have been taken care of, and not just a financial limit. He said he has made this statement before, the township should have specifically stated there will be no approval for private or religious education, it's a waste of tax payer money and it's clearly treading on the constitution. He said that in no meeting that he has ever been in, has this ever been a point of discussion where the Board was actually making it part of their negotiated settlement, they have talked about is actual limiting the amount of dollars and those are two different things, and you can't say one is equal to the other.

**MOTION CARRIED.**

**11.3 Received Call Activity Statistical Report for the month of October 2004–Public Safety.**

Motion by Trustee Brostrom, supported by Trustee Burhop, to receive the Call Activity Statistical Report for the month of October 2004, for Public Safety.

**MOTION CARRIED.**

**11.4 Request for Action: The hire of Sharon Murphy–Crossing Guard, effective November 9, 2004, at the wage of \$30.60 per day and paid from account #301-713.**

Motion by Trustee Burhop, supported by Trustee Brostrom, to approve the hiring of Sharon Murphy-Crossing Guard, effective November 9, 2004, at the wage of \$30.60 per day and paid from account #301-713.

**ROLL CALL VOTE:**

**AYES:** Brostrom, Burhop, Lirones, Marine, Skrobola, Walter.

**NAYS:** None.

**ABSENT:** Conner.

**ABSTAIN:** None.

**MOTION CARRIED.**

**11.5 Request for Action: The hire of James Gruber –Clerk/Dispatcher, effective November 9, 2004, at the beginning level salary as provided by the Collective Bargaining Agreement.**

Motion by Treasurer Skrobola, supported by Trustee Brostrom, to approve the hiring of James Gruber-Clerk/Dispatcher, effective November 9, 2004, at the beginning level salary as provided by the Collective Bargaining Agreement.

**ROLL CALL VOTE:**

**AYES:** Brostrom, Burhop, Lirones, Marine, Skrobola, Walter.

**NAYS:** None.

**ABSENT:** Conner.

**ABSTAIN:** None.

**MOTION CARRIED.**

**11.6 Request for Action: To purchase Stinger XT Flashlights with the standard AC charger from Express Police Supply, at a total cost of \$3,067.61, and charged to account #301-741–Law Enforcement Supply.**

Motion by Trustee Burhop, supported by Trustee Brostrom, to approve the purchase of Stinger XT Flashlights with the standard AC charger from Express Police Supply, at a total cost of \$3,067.61, and charged to account #301-741-Law Enforcement Supply.

**ROLL CALL VOTE:**

**AYES:** Brostrom, Burhop, Lirones, Marine, Skrobola, Walter.

**NAYS:** None.

**ABSENT:** Conner.

**ABSTAIN:** None.

**MOTION CARRIED.**

**12.0 Items from the Office of Municipal Services/Planning and Zoning**

**12.1 Request for action: Resolution for Authorization to Renew the Snow Removal Contract for the 2004–2005 Winter Season.**

Motion by Treasurer Skrobola, supported by Trustee Brostrom, to approve the renewal of the Snow Removal Contract with A-1 Lawn Care for the 2004-2005 Winter Season.

WHEREAS, the Township has a need for a snow removal contractor to assist staff with snow removal and salting of parking lots and sidewalks, and

WHEREAS, the Township has a fair and reasonable price, and

NOW THEREFORE BE IT RESOLVED, that the Township Supervisor be authorized to accept a contract with A-1 Lawn Care for snow removal services for 2004-2005 winter season.

**ROLL CALL VOTE:**

**AYES:** Brostrom, Burhop, Lirones, Marine, Skrobola, Walter.

**NAYS:** None.

**ABSENT:** Conner.

**ABSTAIN:** None.

**MOTION CARRIED.**

**12.2 Received Monthly Permit List for the month of November 2004–Building Department.**

Motion by Trustee Burhop, supported by Trustee Brostrom, to receive the monthly Permit List for the month of November 2004, from the Building Department.

**MOTION CARRIED.**

**12.3 Request for Action: Resolution for Authorization to Renew the HVAC Service Contract with Goyette Mechanical at an annual cost of \$5,224.00.**

Motion by Treasurer Skrobola, supported by Trustee Burhop, to renew the HVAC Service Contract with Goyette Mechanical at an annual cost of \$5, 224.00.

WHEREAS, the Township has a need for a HVAC service contractor, and

WHEREAS, the Township has a fair and reasonable price, and

NOW THEREFORE BE IT RESOLVED, that the Township Supervisor be authorized to enter into a contract with Goyette Mechanical at an annual cost of \$5,224.00.

**ROLL CALL VOTE:**

**AYES:** Brostrom, Burhop, Lirones, Marine, Skrobola, Walter.

**NAYS:** None.

**ABSENT:** Conner.

**ABSTAIN:** None.

**MOTION CARRIED.**

**12.4 Receive resignation of Assistant Planner Jennifer Black, effective October 29, 2004.**

Motion by Clerk Lirones, supported by Treasurer Skrobola, to accept the resignation of Assistant Planner Jennifer Black, effective October 29, 2004.

**MOTION CARRIED.**

**12.5 Receive Monthly Housing Inspection Report for the month of October 2004.**

Motion by Treasurer Skrobola, supported by Trustee Burhop, to receive the Monthly Housing Inspection Report for the month of October 2004.

**MOTION CARRIED.**

**12.6 Request for Action: Great Lakes Waste/B.F.I. Rubbish Report and to Pay Bill in the amount of \$53,405.60.**

Motion by Clerk Lirones, supported by Trustee Burhop, to approve the Great Lakes Waste/B.F.I. Rubbish Report and pay the bill in the amount of \$53,405.60.

**ROLL CALL VOTE:**

**AYES:** Brostrom, Burhop, Lirones, Marine, Skrobola, Walter.

**NAYS:** None.

**ABSENT:** Conner.

**ABSTAIN:** None.

**MOTION CARRIED.**

**12.7 Request for Action: Approval to enter into a Development Agreement with Pittsfield General Development, LLC for the Pittsfield Glen Condominium project CSPA 99-18 and to authorize the Supervisor and Clerk to sign the agreement on behalf of the Board.**

Motion by Treasurer Skrobola, supported by Trustee Burhop, to approve the development agreement with Pittsfield General Development, LLC for the Pittsfield Glen Condominium project CSPA 99-18 and to authorize the Supervisor and Clerk to sign the agreement on behalf of the Board.

**ROLL CALL VOTE:**

**AYES:** Brostrom, Burhop, Lirones, Marine, Skrobola, Walter.

**NAYS:** None.

**ABSENT:** Conner.

**ABSTAIN:** None.

**MOTION CARRIED.**

**12.8 Request for Action: Approval of CSPA 99-18 Pittsfield Glen Conservation Easement and to authorize the Supervisor and Clerk to sign the easement on behalf of the Board.**

Motion by Treasurer Skrobola, supported by Trustee Burhop, to approve CSPA 99-18 Pittsfield Glen Conservation Easement and to authorize the Supervisor and Clerk to sign the easement on behalf of the Board.

**ROLL CALL VOTE:**

**AYES:** Brostrom, Burhop, Lirones, Marine, Skrobola, Walter.

**NAYS:** None.

**ABSENT:** Conner.

**ABSTAIN:** None.

**MOTION CARRIED.**

**12.9 Request for Action: Approval to enter into an amendment to the Helmer-Conlin Consent Decree Case No. 98-9745-CZ.**

Motion by Clerk Lirones, supported by Trustee Brostrom, to approve entering into an amendment to the Helmer-Conlin Consent Decree Case No. 98-9745-CZ.

**ROLL CALL VOTE:**

**AYES:** Brostrom, Burhop, Lirones, Marine, Skrobola, Walter.

**NAYS:** None.

**ABSENT:** Conner.

**ABSTAIN:** None.

**MOTION CARRIED.**

**12.10 Motion to approve Amendment #3 to the Rubbish Service Contract with Great Lakes Waste Service and to authorize the Supervisor and Clerk to sign this Amendment.**

Motion by Clerk Lirones, supported by Trustee Skrobola, to approve Amendment #3 to the Rubbish Service contract with Great Lakes Waste Service and to authorize the Supervisor and Clerk to sign this Amendment. (See attachment #5)

Trustee Burhop said she can understand why there is an increase in the rates because everything is going up, but it does seem a little unfair for a family of ten people and a family of one to pay the same fee on something like that. She said she can't think of a way to solve this problem because there is no weighing of the garbage that you put out in front of your place, but there is an inequity in this.

Supervisor Walter said some communities have a program where you have to go buy a bag and you fill it up, and you pay for the bag, but Pittsfield's current program seems to have worked as well as any other. He said that sometimes a family of one can produce a lot of trash too.

Trustee Burhop commented not in her case.

Supervisor Walter said the company has been very good about picking up virtually everything put out by residents. He said the main reason for the substantial increase has been the huge fuel increase, and obviously this is a very fuel intensive operation, going around collecting rubbish. He said that as you probably noticed, if the price of diesel fuel does fall below a \$1.50 per gallon, the fee will be adjusted downward. He said that is at least a good thing included for the township. He said he has compared these prices to a number of other communities, and these prices are still fairly low.

Trustee Marine said that for those who hadn't seen the contract, it says that if the national average of diesel fuel falls below \$1.50 per gallon, for every ten cent decrease the residents will save fifteen cents a month on their garbage bills. He said for anyone

who wants his fifteen cents, that was fine, but he thought all those fifteen cents should be put into a fund and used for some community service.

Supervisor Walter said that is just what the company will charge the township, and the township is not necessarily obligated to pass that on, and if people demand some other use for that money, he's sure the township can accommodate them.

Trustee Marine said that could be a reasonable thing to try to do in this community at some point, although he doesn't know what kind of headache it would cause to collect those extra fifteen cents per household and to actually start a fund for something.

Supervisor Walter said the township does have a fund right now that was funded years ago by the tipping fees out at Onyx landfill, and the township is drawing that fund down every year to help pay for Environment Day, so within the next five or ten years at the rate the township is drawing it down, it will need other sources to fund Environment Day, and this might be something the future Board can look at.

**ROLL CALL VOTE:**

**AYES:** Brostrom, Burhop, Lirones, Marine, Skrobola, Walter.

**NAYS:** None.

**ABSENT:** Conner.

**ABSTAIN:** None.

**MOTION CARRIED.**

**12.11 Request for Action: Approval of Resolution #04-44 to set the rubbish collection rates effective for billings on or after January 9, 2005.**

Motion by Trustee Brostrom, supported by Treasurer Skrobola, to approve resolution #04-44 to set the rubbish collection rates effective for billings on or after January 9, 2005. (See attachment #6)

Trustee Conner entered the meeting.

**ROLL CALL VOTE:**

**AYES:** Brostrom, Burhop, Conner, Lirones, Marine, Skrobola, Walter.

**NAYS:** None.

**ABSENT:** None.

**ABSTAIN:** None.

**MOTION CARRIED.**

**12.12 Request for a Motion to approve the distribution of the proposed changes in the Land Use Map of the Comprehensive Plan.**

Motion by Clerk Lirones, supported by Trustee Brostrom, to approve the distribution of the proposed changes in the Land Use Map of the Comprehensive Plan. (see attachment #7)

Clerk Lirones explained that in the annual review of the Comprehensive Plan, the Planning Commission felt it was appropriate to change the Plan to show Office use instead of Commercial for one small parcel on Golfside Road. She said it's about 9 acres, known as the Wall Property, and the Planning Commission felt this was an appropriate change, and would actually provide a buffer between the existing residential and the commercial just south of that. She said that is the only change under consideration.

**MOTION CARRIED.**

**12.13 Request for a Motion to Approve the Resolution for Authorization to Expand the Andover Control System for a maximum cost of \$4,592.00 and charged to account 101-265.778–Building Maintenance Account.**

Motion by Trustee Conner, supported by Trustee Brostrom, to approve the resolution for authorization to expand the Andover Control System for a maximum cost of \$4,592.00 and charge to account 101-265.778-Building Maintenance Account.

WHEREAS, the Township has a need for phase monitoring, pump alarm monitoring and HVAC emergency shutdown capability, and

WHEREAS, the Township has a fair and reasonable price, and

NOW THEREFORE BE IT RESOLVED, that the Township Supervisor be authorized to accept a contract with MCFI for an expansion of the Andover control system for a maximum cost of \$4,592.00.

**ROLL CALL VOTE:**

**AYES:** Brostrom, Burhop, Conner, Lirones, Marine, Skrobola, Walter.

**NAYS:** None.

**ABSENT:** None.

**ABSTAIN:** None.

**MOTION CARRIED.**

**13.0 Items from the Parks & Recreation Department**

**14.0 Unfinished Business**

**15.0 New Business**

**15.1 Receive resignation of Housing Commission member Robert Skrobola, effective November 20, 2004.**

Motion by Clerk Lirones, supported by Trustee Brostrom, to accept the resignation of Housing Commission member Robert Skrobola, effective November 20, 2004.

**MOTION CARRIED.**

**15.2 Appoint Feliziana Meyer to Housing Commission.**

Motion by Trustee Conner, supported by Trustee Burhop, to appoint Feliziana Meyer to the Housing Commission.

**ROLL CALL VOTE:**

**AYES:** Brostrom, Burhop, Conner, Lirones, Marine, Skrobola, Walter.

**NAYS:** None.

**ABSENT:** None.

**ABSTAIN:** None.

**MOTION CARRIED.**

**15.3 Presentation of Certificates to Treasurer Robert J. Skrobola, Park Commissioner Loren Hansen, and Trustee Jeffrey B. Marine.**

Supervisor Walter said he had passed out three resolutions. He said there are two members of the Board who will not be serving any longer, as well as a long-time Park Commissioner. He said certificates have been prepared for them, and he read the first resolution.

Motion by Clerk Lirones, supported by Trustee Burhop, to approve Resolution #04-45 to present a certificate of recognition for Robert J. Skrobola for his service to Pittsfield Charter Township (see attachment #8).

**MOTION CARRIED.**

Trustee Conner said it has been a pleasure working with Treasurer Skrobola, and wished him good luck in his retirement.

The Board members agreed with Trustee Conner's remarks.

Treasurer Skrobola said thank you; he said the feeling is mutual, and he has enjoyed working with this Board.

Supervisor Walter presented the certificate to Treasurer Skrobola, and read the second resolution.

Motion by Treasurer Skrobola, supported by Trustee Brostrom to approve Resolution #04-46 to present a certificate of appreciation to Loren Hansen in recognition of his service to Pittsfield Charter Township (see attachment #9).

Supervisor Walter said that the certificate had been sent to the Parks Department, to be presented at this evenings' Park Commission meeting. He read the third resolution.

Motion by Trustee Conner, supported by Treasurer Skrobola, to approve Resolution #04-47 to present a certificate of achievement to Jeffrey B. Marine in recognition of his service to Pittsfield Charter Township. (see attachment #10)

**MOTION CARRIED.**

Supervisor Walter presented the certificate to Trustee Marine.

**16.0 Public Comment II**

Todd Carter, resident of Pittsfield Township, suggested that the agenda should be published on the website before the meeting. He said this is obviously an administrative function, but it would be nice if you could see it. He also said he would like to see if the entire packet could be shown on the website; that would be very useful. He offered his help with that if it was needed.

Supervisor Walter said that typically on Fridays the Board of Trustees agenda is posted on the web site, although this week there were some problems as his Deputy was ill. He said typically, the agenda is out on the website by Friday. He said the packet is not normally on the web site. He said that is a lot of paperwork, and not all of it is in electronic form when he receives it. He said it is, however, available here for the public, for anyone to come in and examine it. He suggested that Mr. Carter could take a look at the agenda, and if he sees something that catches his eye and he wants to see more information, he can come in and look at it.

**17.0 Adjournment** by Supervisor Walter at 8:23 p.m.

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Yolanda Dawson, Department Assistant  
Recording Clerk  
Pittsfield Charter Township

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Christina L. Lirones, Clerk  
Pittsfield Charter Township

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James R. Walter, Supervisor  
Pittsfield Charter Township

MINUTES APPROVED AT THE PITTSFIELD CHARTER TOWNSHIP BOARD OF  
TRUSTEES MEETING HELD NOVEMBER 23, 2004

AMENDMENT NO. 3 TO  
RUBBISH SERVICE CONTRACT

THIS AMENDMENT NO. 3 TO RUBBISH SERVICE CONTRACT (“the Amendment” ) is made and entered into the 30<sup>th</sup> day of November, 2004 by and between PITTSFIELD CHARTER TOWNSHIP, a Michigan charter township, located in the County of Washtenaw, Michigan (the “Township”) and GREAT LAKES WASTE SERVICES, INC., successor by merger to BFI of Michigan, Inc. (the “Contractor”).

Whereas, the Township and the Contractor entered into a Rubbish Service Contract (the “Agreement”) dated November 1, 1995; and

Whereas, the Township and the Contractor desire to extend the term of the Agreement for one (1) additional year;

Now, Therefore, in consideration of the premises and other good and valuable consideration, the receipt of which is hereby acknowledged, the parties hereto hereby amend the Agreement as follows:

1. *Extension of Term.* The Agreement for services to be provided by the Contractor thereunder and under this Amendment, which is currently stated in Section 12 of the Agreement to end on November 30, 2004 is hereby extended such that the Agreement shall terminate instead on November 30, 2005. The Township and the Contractor may extend the term of the Agreement beyond November 30, 2005 only upon mutual agreement written and signed by both parties.
2. *Rate for Solid Waste, Recycling and Yard Waste Collection.* Commencing December 1 2004, the amended rate charged for the provision of the recycling and yard waste collection programs described in section 2 of amendment 2 to the Agreement and the solid waste collection services under the Agreement shall be \$10.95 per household per month regardless of the extent of participation in the solid waste, recycling and/or yard waste programs. The Township shall pay the Contractor such rate regardless of whether it is able to collect money from residents.
3. *Conflicts.* any conflict between the provisions of this Amendment and the agreement shall be governed and controlled by this Amendment and the Agreement shall be deemed amended accordingly.
4. *Full force and Effect.* except as amended hereby, the terms of the Agreement remain in full force and effect. All references to the Agreement in the future shall mean the Agreement as amended hereby
5. *Fuel Surcharge.* If the national average price of diesel fuel falls below \$1.50/gallon (including all applicable state and federal taxes), then the rate will be adjusted per household on a sliding scale. The national average will be monitored every 6 months and adjusted for the following 6 months.

Sliding Scale-for every 10 cent decrease in the diesel fuel national average below \$1.50 per gallon (including all applicable state and federal taxes), the rate charged per household will be decreased by 15 cents per month.

**In Witness Whereof**, the parties hereto have caused this Amendment to be executed in duplicate as of the day and year first above written.

IN THE PRESENCE OF:

By: Pittsfield Charter Township

\_\_\_\_\_  
Township Supervisor

\_\_\_\_\_  
Witness

By:

\_\_\_\_\_  
Township Clerk

\_\_\_\_\_  
**Great Lakes Waste Services of MI**  
IN THE PRESENCE OF:

By:

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Title

**PITTSFIELD CHARTER TOWNSHIP WASHTENAW COUNTY, MICHIGAN  
A RESOLUTION TO SET THE RUBBISH COLLECTION RATES EFFECTIVE FOR BILLINGS  
ON OR AFTER JANUARY 9, 2005**

**RES. #04-44**

Minutes of a Regular Meeting of the Township Board of Pittsfield Charter Township, Washtenaw County, Michigan held at the Township Administration Building, 6201 W. Michigan Ave., in said Township on the 9<sup>th</sup> day of November 2004.

Members Present: Brostrom, Burhop, Conner, Lirones, Marine, Skrobola, Walter

Members Absent: None

The following preamble and resolution were offered by Member Brostrom  
and supported by Member Skrobola.

**Whereas** The rate that Pittsfield Charter Township pays to Great Lakes Rubbish has increased mostly due to increased fuel costs, and

**Whereas** The Township Supervisor has reviewed the costs

**Now Therefore Be It Resolved** that the Pittsfield Charter Township Board sets the rate for rubbish collection at \$11.20 per household per month effective for billings on or after January 9, 2005.

**ROLL CALL VOTE:**

**AYES:** Brostrom, Burhop, Conner, Lirones, Marine, Skrobola, Walter

**NAYS:** None

**ABSENT:** None

**ABSTAIN:** None

**RESOLUTION DECLARED ADOPTED.**

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Christina L. Lirones, Clerk  
Pittsfield Charter Township

DATED: November 9, 2004

## ***CERTIFICATE***

I, Christina L. Lirones hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Pittsfield Charter Township, County of Washtenaw, State of Michigan, at a Regular Meeting held on November 9, 2004, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

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Christina L. Lirones, Clerk  
Pittsfield Charter Township

DATED: November 9, 2004

**PITTSFIELD CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN  
RES #04-50  
DISTRIBUTION OF PROPOSED  
COMPREHENSIVE PLAN CHANGES**

Minutes of a Regular Meeting of the Township Board of Pittsfield Charter Township, Washtenaw County, Michigan held at the Township Administration Building located at 6201 W. Michigan Avenue in said Township, on the 9<sup>th</sup> day of November 2004, at 7:30 p.m.

Members Present: Brostrom, Burhop, Conner, Lirones, Marine, Skrobola, Walter  
Members Absent: None

The following preamble and resolution were offered by Member Lirones and supported by Member Brostrom.

**WHEREAS**, the Pittsfield Charter Township Planning Commission has a strong interest in planning the future of Pittsfield Township, and

**WHEREAS**, the Planning Commission discussed the proposed change at its annual review of the Comprehensive Plan on September 16, 2004 and held a workshop on this matter on November 4, 2004, and

**WHEREAS**, the Township has an obligation to provide the current and future citizens of Pittsfield Township with a Comprehensive Plan that balances the needs of its residents and future residents while protecting the natural and built environment, and

**WHEREAS**, Public Act 168 of 1959, as amended in January of 2002 requires the Pittsfield Township Planning Commission to develop and approve all land use plans and it requires the Township board of Trustees to approve a draft of the proposed changes to a land use plan before it is distributed for comments

**NOW, THEREFORE BE IT RESOLVED**, that the Pittsfield Charter Township Planning Commission recommends that the Board of Trustees approve for distribution the proposed changes to the Future Land Use Map of the Township's adopted Comprehensive Plan (see attachment A)

**BE IT FURTHER RESOLVED**, that the Planning Commission made the following findings on this matter:

1. The proposed change is consistent with the Plan's Land Use Policy Vision Statement.

*Vision A: Pittsfield Township will offer diverse land uses arranged in a distinct and logical pattern taking into consideration existing uses, public needs and services, environmental conditions and the capacity of transportation, utilities and community facilities.*

(Chapter 2, p. 14)

- A. The property does not have Washtenaw Ave. frontage and the properties between it and Washtenaw are all developed, therefore the existing properties make a more logical boundary for the local commercial area.
- B. This site contains substantial woodlands and wetlands. If the property is rezoned to Office rather than Local Commercial the maximum net lot coverage is 10% less, thus more natural features on this site could be saved.
- C. Office uses are typically considered medium intensity uses and work well as an acceptable transition between higher intensity commercial and lower intensity residential uses.
- D. Office uses do not conflict with the retail, office, and multi-family residential uses along the Golfside corridor in Pittsfield Township or neighboring Ypsilanti Township.
- E. This area is adequately served by transportation facilities. Office uses are less intense than commercial uses and thus will have less of an impact on the capacity on Golfside Rd. and Washtenaw Ave. AATA bus routes are located on Golfside Rd. and Washtenaw Ave. to serve the property.
- F. The area is served by public water and sanitary sewer and Township Public Safety services.

2. The proposed change is consistent with the Plan's Land Use Policy Vision B Statement.

*Pittsfield Township will have viable residential neighborhoods that offer a variety of housing options for a high quality-of-life.*

(Chapter 2, p. 16)

- A. Office uses will help to protect and stabilize the residential properties by providing a buffer between the residential uses and commercial uses.
- B. Office use of the property provides for a viable reuse of the landmark residential home on the site.

3. The proposed change is consistent with the Plan's Land Use Policy Vision C Statement.

*Pittsfield Township will provide business development areas that create a stable economic tax base and quality shopping and service uses for residents.*

(Chapter 2, p. 17)

- A. The designation provides for the expansion of business in the Township.
- B. The office designation would provide a location for medical and service offices to provide services for the community.

**ROLL CALL VOTE:**

**AYES:** Brostrom, Burhop, Conner, Lirones, Marine, Skrobola, Walter  
**NAYS:** None  
**ABSENT:** None  
**ABSTAIN:** None

***RESOLUTION DECLARED ADOPTED.***

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Christina L. Lirones, Clerk  
Pittsfield Charter Township  
DATED: November 9, 2004

## **CERTIFICATE**

I, Christina L. Lirones, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Pittsfield Charter Township, County of Washtenaw, State of Michigan, at a Regular Meeting held on Tuesday, November 9, 2004, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

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Christina L. Lirones, Clerk  
Pittsfield Charter Township

DATED: November 9, 2004

**Pittsfield Charter Township  
Washtenaw County  
Resolution 04-45  
A Resolution Of Appreciation For Robert Skrobola In Recognition  
Of His Long Service To Pittsfield Charter Township  
November 9, 2004**

Minutes of a regular meeting of the Board of Trustees for Pittsfield Charter Township, Washtenaw County, Michigan, held at the Township Administration Building, 6201 W. Michigan Avenue, on the 9<sup>th</sup> day of November, 2004 at 7:30 pm.

Present: Brostrom, Burhop, Conner, Lirones, Marine, Skrobola, Walter  
Absent: None

The following preamble and resolution were offered by Member Lirones and supported by Member Burhop.

**WHEREAS,** Robert J. Skrobola has served as Treasurer for Pittsfield Charter Township for 17 years; and

**WHEREAS,** Robert J. Skrobola has served as Planning commissioner and Chair of the Planning commission for Pittsfield Charter Township; and

**WHEREAS,** Robert J. Skrobola has given outstanding service to the citizens of Pittsfield Charter Township with his many activities, not required by his office, such as Chair of the Public Safety committee, representative to the UATS technical committee, Road Commission liaison,

**NOW THEREFORE BE IT RESOLVED** that the Pittsfield Charter Township Board of Trustees honors Robert J. Skrobola for his service to the Township.

**BE IT FURTHER RESOLVED** that the Pittsfield Charter Township Supervisor is authorized to present a certificate of appreciation to Robert J. Skrobola on behalf of Pittsfield Charter Township.

**ROLL CALL VOTE:**

**AYES:** Brostrom, Burhop, Conner, Lirones, Marine, Skrobola, Walter

**NAYS:** None

**ABSENT:** None

**ABSTAIN:** None

***RESOLUTION DECLARED ADOPTED.***

---

Christina L. Lirones, Clerk  
Pittsfield Charter Township  
DATED: November 9, 2004

## **CERTIFICATE**

I, Christina L. Lirones, hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board of Pittsfield Charter Township, County in Washtenaw, State of Michigan, at a Regular meeting held on November 9, 2004 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

---

Christina L. Lirones, Clerk

Pittsfield Charter Township

DATED: November 9, 2004

**Pittsfield Charter Township  
Washtenaw County  
Resolution 04-46  
A Resolution Of Appreciation For Loren Hansen In  
Recognition  
Of His Long Service To Pittsfield Charter Township  
November 9, 2004**

Minutes of a regular meeting of the Board of Trustees for Pittsfield Charter Township, Washtenaw County, Michigan, held at the Township Administration Building, 6201 W. Michigan Avenue, on the 9<sup>th</sup> day of November, 2004 at 7:30 pm.

Present: Brostrom, Burhop, Conner, Lirones, Marine, Skrobola, Walter

Absent: None

The following preamble and resolution were offered by Member Skrobola and supported by Member Brostrom.

**WHEREAS,** Loren Hansen has served as Park Commissioner for Pittsfield Charter Township for over 18 years; and

**WHEREAS,** Loren Hansen has served several terms as secretary of the Park Commission; and

**WHEREAS,** Loren Hansen has worked on five revisions of the five-year Parks Master Plan and served on many committees involved in the design and development of parks,

**NOW THEREFORE BE IT RESOLVED** that the Pittsfield Charter Township Board of Trustees honors Loren Hansen for his service to the Township.

**BE IT FURTHER RESOLVED** that the Pittsfield Charter Township Supervisor is authorized to present a certificate of achievement to Loren Hansen on behalf of Pittsfield Charter Township.

**ROLL CALL VOTE:**

**AYES:** Brostrom, Burhop, Conner, Lirones, Marine, Skrobola, Walter

**NAYS:** None

**ABSENT:** None

**ABSTAIN:** None

***RESOLUTION DECLARED ADOPTED.***

---

Christina L. Lirones, Clerk  
Pittsfield Charter Township

DATED: November 9, 2004

## *CERTIFICATE*

I, Christina L. Lirones hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Pittsfield Charter Township, County of Washtenaw, State of Michigan, at a Regular Meeting held on November 9, 2004, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

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Christina L. Lirones, Clerk  
Pittsfield Charter Township  
DATED: November 9, 2004

**Pittsfield Charter Township  
Washtenaw County  
Resolution 04-47  
A Resolution Of Achievement For Jeffrey Marine In Recognition  
Of His Service To Pittsfield Charter Township  
November 9, 2004**

Minutes of a regular meeting of the Board of Trustees for Pittsfield Charter Township, Washtenaw County, Michigan, held at the Township Administration Building, 6201 W. Michigan Avenue, on the 9<sup>th</sup> day of November, 2004 at 7:30 pm.

Present: Brostrom, Burhop, Conner, Lirones, Marine, Skrobola, Walter  
Absent: None

The following preamble and resolution were offered by Member Conner and supported by Member Skrobola.

**WHEREAS,** Jeffrey Marine has served as Trustee for Pittsfield Charter Township for 4 years;

**WHEREAS,** Jeffrey Marine has represented Pittsfield Charter Township at the Saline Sustainability Circle; and

**WHEREAS,** Jeffrey Marine has served as a member of the Pittsfield Charter Township Housing Commission.

**NOW THEREFORE BE IT RESOLVED** that the Pittsfield Charter Township Board of Trustees honors Jeffrey Marine for his service to the Township.

**BE IT FURTHER RESOLVED** that the Pittsfield Charter Township Supervisor is authorized to present a certificate of achievement to Jeffrey Marine on behalf of Pittsfield Charter Township.

**ROLL CALL VOTE:**

**AYES:** Brostrom, Burhop, Conner, Lirones, Marine, Skrobola, Walter

**NAYS:** None

**ABSENT:** None

**ABSTAIN:** None

***RESOLUTION DECLARED ADOPTED.***

---

Christina L. Lirones, Clerk  
Pittsfield Charter Township  
DATED: November 9, 2004

## **CERTIFICATE**

I, Christina L. Lirones, hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board of Pittsfield Charter Township, County in Washtenaw, State of Michigan, at a Regular meeting held on November 9, 2004 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

\_\_\_\_\_  
Christina L. Lirones, Clerk

Pittsfield Charter Township

DATED: November 9, 2004