

# Pittsfield Charter Township



A Diverse and Welcoming Community

## BOARD OF TRUSTEES

REGULAR MEETING

December 11, 2007

### AGENDA

**1.0 Call Meeting to Order/7:30 p.m./Determination of a Quorum.**

**2.0 Pledge of Allegiance**

**3.0 Roll Call**

**4.0 Public Comment I**

**Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.**

**5.0 Public Hearings/Presentations**

5.1 Public Hearing to Receive Comments for a Street Lighting Special Assessment District, for four (4) additional street lights to be installed in Rolling Hills Estates.

**6.0 Approval of Minutes**

6.1 Request to Approve Minutes of the Regular Meeting held on November 27, 2007.

**7.0 Consent Agenda**

**8.0 Items from the Treasurer**

**9.0 Items from the Clerk**

9.1 Approve Payment of Payables, checks # 61095 through #61194 in the amount of \$684,115.25.

9.2 Approve wire transfers in the amount of \$71,090.04.

9.3 Receive the Revenue/Expenditure Report for the month of November 2007.

- 9.4 Approve purchase of Township Flags at a cost of \$1,238.00, to be paid from account #101-265-776.
- 9.5 Adopt Resolution #07-73 to Amend the 2007 General Fund Budget and the 2007 Refuse Budget.
- 9.6 Motion to authorize the hire Ms. Lessie Brown as a temporary clerical employee in the Clerk's Office, at a rate of \$10.00 per hour, for up to 40 hours per week, effective December 12, 2007 and ending on or before March 10, 2008.
- 9.7 Adopt Resolution #07-75 to schedule a public hearing to consider an industrial development district located at 4370B Varsity Drive.
- 9.8 Adopt Resolution #07-76 to schedule a public hearing to consider an application for an industrial facilities exemption certificate for Solohill Engineering, Inc.
- 9.9 Adopt Resolution #07-77 to establish an additional street lighting special assessment district for Rolling Hills Estates.

**10.0 Items from the Supervisor/Assessor**

- 10.1 Motion to approve the revised contract with the Ann Arbor Transportation Authority for transit services from October 1, 2007 to September 30, 2008 and to authorize the Supervisor to sign the contract.
- 10.2 Motion to create an Honor Roll of citizens who have advanced preservation and appreciation of the history of Pittsfield Charter Township and place a plaque with the honorees names on it in the foyer of the Township Hall; Name Marcia Ticknor as the first recipient of this honor and present her with a certificate of appreciation; and Authorize the Supervisor to meet with Township Officers and representatives of the Historical Commission to recommend to the Board a procedure for naming additional honorees.
- 10.3 Motion to approve the extension of the Washtenaw County Recycling Drop-Off Station Letter of Agreement Renewal and authorize the Clerk and Supervisor to sign the agreement.
- 10.4 Motion for appointments to the Saline Sustainability Circle as follows: Delegates Christina Lirones and Feliziana Meyer, and Alternates James R. Walter and Ken Brostrom, in accordance with the bylaws of the organization.

**11.0 Items from the Department of Public Safety**

- 11.1 Approve repairs to Engine 2, a 1998 Pierce Pumper, to include a replacement intake valve at an additional cost of \$2,100.00, to be completed by R&R Fire Truck Repair Inc. and charged to the Fire Department Vehicle Maintenance account #336-863.
- 11.2 Approve the inspection, cleaning, and service of 24 pair of turnout gear pants for fire department personnel, and authorize the repairs through Fire Service

NOTE: ALL PROCEEDINGS OF THIS MEETING ARE BEING TAPED

Management, at a cost not to exceed \$1,897.00, and charge to the Uniform Expense account #336-725.

- 11.3 Approve the emergency repairs and upgrade to the VHF and 800 MHz radios and related equipment to include the wireless connections, and new antenna for the Department of Public Safety, and approve the work to be completed by State Electronic Company at a cost not to exceed \$4,833.79 and charge to the Public Safety Fund Capital Expenditure account #205-861.
- 11.4 Approve the replacement of rear tires on Engine 1, a 2002 Pierce Lance Pumper, at a cost not to exceed \$2,174.08, to be completed by Scott Tire Sales Inc., and charge to the Fire Department vehicle maintenance account #336-863.
- 11.5 Request approval to purchase two circular saws for the fire department from Grainger, at a cost not to exceed \$1,010.25, and charge to the fire department equipment supplies account number 336-777.
- 11.6 Request to deny the requests of Shy Enterprises, Inc., Coherix, Inc., and Golfside Market for waiver of false alarm fees.

**12.0 Items from the Department of Building Safety/Planning and Zoning/Utilities**

- 12.1 Request to approve the Allied Waste Services rubbish collection report and to pay the bill in the amount of \$78,088.65.
- 12.2 Request to authorize the agreement between Pittsfield Charter Township and Northfield Township to provide building inspection services and to authorize the Township Supervisor and the Township Clerk to sign the agreement, in substantially the form provided.
- 12.3 Resolution to authorize the renewal of the snow removal contract for the 2007-2008 winter season, and to authorize the Supervisor to sign the contract.
- 12.4 Receive Pittsfield Charter Township Monthly Building Permit List for November 2007.
- 12.5 Request that the Pittsfield Township Utilities Department be authorized to charge the new rates for water meters and water service line accessories effective January 1, 2008.
- 12.6 Motion to approve resolution authorizing an extension of the Planning Department internship filled by Mr. Ian Brand from December 31, 2007 until April 30, 2008.

**13.0 Items from the Parks & Recreation Department**

**14.0 Unfinished Business**

**15.0 New Business**

15.1 Adoption of Resolution #07-74 to Determine the Number of Constables to be Elected in 2008.

15.2 Authorize the Supervisor and Clerk to sign Farming Contracts for the Pittsfield Preserve with Broadview Farms and Richard and RonWeisenreder, and for P.G. Palmer Park and the Morgan Farm with Broadview Farms, for the year 2008.

**16.0 Public Comment II**

**17.0 Adjournment**